

1 **August 22, 2023**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

5 President Acosta called the meeting to order at 5:00 p.m.

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson, Pike, and Shaw

9 **Absent:** None

10 **Staff Present:** Chief McReynolds, General Counsel Steinke, DFC MacMillan, FM Fieri, B/C Bradshaw,
11 IT Specialist Swanger, Board Clerk Canpinar, and members of the public and association.

12 **Moment of Silence:** A moment of silence was observed to recognize fallen Cal Fire Riverside
13 members Assistant Chief Josh Bischof and Fire Captain Timothy Rodriguez.

14 **CHANGES TO THE AGENDA:**

15 Chief McReynolds requested agenda item #11 (letter request regarding drainpipes) be moved to
16 directly follow the public comment portion of the agenda as a consideration for the guest speaker;
17 there were no objections.

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19 **PUBLIC ACTIVITIES AGENDA**

20 1. **PUBLIC COMMENT:** President Acosta inquired if there were any public comments regarding items
21 not on the agenda. Fallbrook Public Utility District (FPUD) General Manager Jack Bebee stepped to
22 the podium to discuss proposed legislation, AB 399 (the Water Ratepayers Protections Act of 2023),
23 which if passed, would require a county-wide vote for a special district to request exclusion from any
24 county water authority. General Manager Bebee requested the Board consider signing and submitting
25 a letter in opposition to AB 399 (allowed in accordance with the NCFPD Legislative Advocacy Policy
26 – Section 110.10); there was no objection. There being no further public comment, the public
27 comment section was closed.

28 11. **LETTER REQUEST REGARDING DRAINPIPES:** Item #11 was moved per the request of Chief
29 McReynolds. Chief McReynolds advised the Board there was a request from Director Pike to have

30 the District submit a letter to the County requesting urgent repairs to a failing storm drain. Chief
31 McReynolds then invited Fallbrook Public Utility District (FPUD) General Manager Jack Bebee to the
32 podium to speak about the issue. General Manager Bebee informed the Board there is a 10-foot-wide
33 County maintained storm drain made of corrugated steel that is severely deteriorated and corroding
34 in the area of Alvarado Street near Vine Street. The poor condition of the drain has caused a large
35 sinkhole on the Mission Resource Conservation District property with potential for the damage to
36 expand even further, resulting in a potential public safety issue. General Manager Bebee explained
37 how FPUD crews surveyed the area as a courtesy and verified the damage. He reminded the Board
38 that storm drain repairs and replacements are not in FPUD's jurisdiction. Chief McReynolds indicated
39 Vine and Alvarado streets are main response routes for emergency NCFPD units responding from
40 Fire Station #1, and reminded the Board the drainage system runs directly adjacent to the NCFPD
41 Fleet Services Center and the San Diego County Sheriff's Fallbrook Sub-Station. Director Pike
42 voiced concerns about the failing system, as catastrophic failure of the drain could result in road
43 collapse in his District, District 1. Director Pike indicated both the Department of Public Works and
44 Supervisor Desmond's office has been made aware of the issue. Director Pike offered assistance in
45 the drafting of the letter to the County; there was no opposition. Vice President Egkan asked Chief
46 McReynolds if the letter would be sent to both Supervisor Desmond's office and the County Board of
47 Supervisors, to which Chief McReynolds responded it would. On a motion by Director Pike seconded
48 by Vice President Egkan, the motion to submit a letter requesting urgent repairs to the failing storm
49 drain passed unanimously.

DISCUSSION AGENDA

- 51 2. **STRATEGIC PLAN UPDATE:** Chief McReynolds provided an overview of the status of the Strategic
52 Plan.
- 53 3. **CAPITAL IMPROVEMENT PLAN UPDATE:** DFC MacMillan reviewed the Capital Improvement Plan
54 and provided updates to recent facility projects.

ACTION AGENDA

CONSENT ITEMS:

- 57 4. **REVIEW AND ACCEPT SPECIAL BOARD MEETING MINUTES FOR JULY 27, 2023.**
- 58 5. **REVIEW AND ACCEPT FINANCIAL REPORTS FOR JULY 2023.**

59 6. **REVIEW AND ACCEPT POLICIES & PROCEDURES:**
60 1. Administration – Business Management – Purchase and Sales – Disposal of Surplus
61 Property

62 7. **REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.**

63 8. **REVIEW AND ACCEPT THE 2023 TRAINING REPORT PROGRESS REPORT.**

64 President Acosta inquired whether there were any questions on Consent Items 4-8. There being
65 no discussion, President Acosta asked for a motion to approve the Consent Agenda. On a motion by
66 Director Pike seconded by Director Shaw, the motion to approve the Consent Agenda passed
67 unanimously.

68 **ACTION ITEMS:**

69 9. **ADMINISTRATION BUILDING RENOVATION CONTRACT AWARD:** Chief McReynolds advised the Board
70 the lowest most responsive bidder for the renovation services at the NCF Administrative Building was
71 Reed Family Enterprises, Inc., at \$354,728.00. The renovation work and associated costs, allocated in
72 the preliminary budget, will include maintenance and improvements that would provide visitor and
73 employee safety; improvements will include ADA compliant visitor parking, monument sign
74 replacement, building security access controls and drainage improvements, along with interior
75 improvements to restrooms and breakrooms. On a motion by Vice President Egkan seconded by
76 Director Pike, the motion to award a contract to Reed Family Enterprises, Inc. in the amount of
77 \$354,728.00 for the renovation of the Administration Building passed unanimously.

78 10. **DESTRUCTION OF RECORDS:** Chief McReynolds explained the District Records and Reports
79 Policy, section 224.04, in which the District regularly identifies records in storage that have met their
80 file expiration date. On motion by Director Shaw seconded by Director Munson, the approval of the
81 destruction of listed records in an amount not to exceed \$550 passed unanimously.

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83 **STANDING DISCUSSION ITEMS:**

84 ● **LEGAL COUNSEL REPORT:** General Counsel Steinke reviewed two reports: "Taking the Lead:
85 How city officials can and should welcome disagreement," and "Civility Matters."

86 ● **WRITTEN COMMUNICATIONS:** Information only; no action required.

87 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.

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- **COMMENTS:** Information only; no action required.
- **STAFF REPORTS/UPDATES:**
- **KEITH McREYNOLDS, FIRE CHIEF:** Chief McReynolds informed the Board of the following items:
 - The 22/23 audit is in progress; results will be brought back to the Board.
 - The budget is in the final stages of development and will be brought to the Board at the September meeting.
 - A team of individuals, Chief McReynolds included, recently attended the IAFC FRI conference, where leadership training specific to certain ranks was administered.
 - A badge pinning ceremony for newly promoted and hired individuals will be taking place on Thurs. August 31 at 6 p.m. at Fire Station #1; the Board is invited and encouraged to attend.
 - The fire prevention open house will be held Sat. Oct. 14; the Board is invited to attend.
 - Sept. 7 the Bonsall Chamber of Commerce will be hosting a First Responder night at Fire Station #5 at 5:30 p.m.; the Board is invited to attend.
 - The designated emergency signal located near Fire Station #4 is now operational. It will transition to a fully operating signal in the future.
- **CHIEF OFFICERS AND OTHER STAFF: B/C BRADSHAW:** B/C Bradshaw provided updates on the status of strike team deployment, the PPE program, and the newly implemented service card program created by Engineer Glasgow. **F/M FIERI:** F/M Fieri provided a status update on defensible space inspections. There are currently four (4) open fire investigations – three (3) of which are criminal and one (1) civil. The Ocean Breeze project in Bonsall, currently up for sale, will include the construction of over four hundred (400) residential units. **DFC MACMILLAN:** DFC MacMillan provided an overview recent staffing changes that included several EMT mentorships and the hiring of a single role paramedic. DFC MacMillan thanked Chief McReynolds for launching the District Operations Center (DOC) in anticipation of Hurricane Hilary.
- **BOARD: DIRECTOR PIKE:** Director Pike alerted the Board and the public that proposed legislation AB 399, discussed earlier in the meeting, will have serious implications if passed. It will erode the ability of local agency formation commissions of its decision-making power, leaving small

117 special Districts, like the NCDJPA, with no local control over boundaries and governance. Director
118 Pike also suggested the Board consider a review of the Code of Civil Discourse offered by the
119 National Conflict Resolution Center; there was no opposition. **VICE PRESIDENT EGKAN:** Vice President
120 Egkan thanked DFC MacMillan for sharing the incident plan for Hurricane Hilary with the Board.

121 ● **BARGAINING GROUPS:** There was no comment from the bargaining groups.

122 ● **PUBLIC COMMENT:** There were no additional public comments.

124 **CLOSED SESSION**

125 At 6:18 p.m., President Acosta inquired whether there was a motion to adjourn to Closed Session.
126 There being no objection, President Acosta read the items to be discussed in Closed Session and
127 Open Session was closed. A short break ensued after the reading of the Closed Session items. At
128 6:27 p.m. the Board entered Closed Session to hear:

129 **CS-1. ANNOUNCEMENT – PRESIDENT ACOSTA**

130 **CS-2. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6):**

131 **AGENCY REPRESENTATIVE: CHIEF McREYNOLDS**

132 **EMPLOYEE ORGANIZATIONS: MANAGEMENT GROUP EMPLOYEES, FALLBROOK FIREFIGHTERS’**
133 **ASSOCIATION (SAFETY GROUP EMPLOYEES), AND MISCELLANEOUS.**

134 **CS-3. REPORT FROM CLOSED SESSION – PRESIDENT ACOSTA:**

135 ● **REOPENING OPEN SESSION:**

136 On a motion by Director Pike seconded by Vice President Egkan, which passed unanimously, the
137 Board returned to Open Session at 7:45 p.m. and the following items were reported out to the
138 public:

139 **CS-2. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6):** On a motion by

140 Director Munson seconded by Director Pike, education side letters for all bargaining groups
141 requesting an amendment for education pay to specify following: “Consistent progress is defined
142 as having completed two classes (six (6) or more units) in a year, beginning on October 1st and
143 ending on September 30th,” passed unanimously.

144 On a motion by Director Pike seconded by Director Shaw, the Board unanimously voted to provide
145 direction to General Counsel Steinke to communicate with the Fallbrook Firefighters Association's
146 legal counsel.

147 **ADJOURNMENT**

148 A motion was made at 7:45 p.m. by Vice President Egkan seconded by Director Shaw to adjourn the
149 meeting and reconvene on September 26, 2023, at 5:00 p.m., which motion carried unanimously.

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151 Respectfully submitted,

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Mavis Canpinar

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Mavis Canpinar

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Board Clerk

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Minutes approved at the Board of Director's Meeting on:

SEP 26 2023

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