



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

AUGUST 24, 2021 - 4:00 p.m.

LOCATION:

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

1. **PUBLIC COMMENT — PRESIDENT VAN DOORN** (pgs. 5-6)
➤ **STANDING ITEM:** Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.2.6.3.).
2. **COMMUNITY CHALLENGE COIN AWARD — CAPTAIN LINDSEY AND CHIEF McREYNOLDS** (pgs. 7-8)
➤ **RECURRING ITEM:** Recognition of Zozimo Sanchez for extinguishment of a vehicle fire.
3. **NEW EMPLOYEE INTRODUCTION TO THE BOARD — CHIEF McREYNOLDS** (pgs. 9-10)
➤ **RECURRING ITEM:** Introduction of new employees.

ACTION AGENDA

CONSENT ITEMS:

All Items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these Items prior to the Board action on the motion, unless members of the Board, Staff or public request specific Items be removed from the Consent Agenda.

4. **REVIEW AND APPROVE REGULAR BOARD MEETING MINUTES FOR JULY 2021** (pgs. 11-16)
➤ **STANDING ITEM:** Review and approve minutes from July meeting as presented.
5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JULY 2021** (pgs. 17-24)
➤ **STANDING ITEM:** Review and Accept Financial Report for July as presented.
6. **REVIEW AND APPROVE POLICIES & PROCEDURES** (pgs. 25-48)
➤ a. **RULES & REGULATIONS – JOB DESCRIPTIONS – ENGINEER:** Policy Updated to current education and training standards.
b. **ROUTINE OPERATIONS – EMPLOYEE HEALTH & SAFETY – HEALTH & SAFETY COMMITTEE:** Modified for constituency and scope of Committee.
7. **MONTHLY OPERATIONS ACTIVITY REPORT – JULY 2021** (pgs. 49-60)
➤ **STANDING ITEM:** Monthly Report demonstrating Call Mix, Turnout Time, Call by Unit, Transports, Total Response Times, Aid Received & Provided, Monthly Inspection Report, Health & Safety – Injuries & Accidents and Turnover of Care statistics.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

8. **REVIEW AND DECLARE EQUIPMENT SURPLUS, AUTHORIZE FOR DISPOSAL — D/C MACMILLAN AND CHIEF McREYNOLDS** (pgs. 61-62)
➤ **RECURRING ITEM:** Review, declare and approve equipment as surplus and disposal as per policy.
9. **REVIEW AND APPROVE DESTRUCTION OF DOCUMENTS — D/C MACMILLAN AND CHIEF McREYNOLDS** (pgs. 63-64)
➤ **RECURRING ITEM:** Review and approve list of documents to be destroyed per District policy.
10. **REVIEW AND APPROVE LONG TERM MASTER AND STRATEGIC PLAN AWARD — CHIEF McREYNOLDS** (pgs. 65-66)
➤ **NEW ITEM:** Approve and authorize the Fire Chief to execute a contract with Matrix Consulting Group for development of the Long-Range Master and Strategic Plan.
11. **APPROVE SCHEDULE AND SET PUBLIC HEARINGS FOR CENSUS UPDATE TO DISTRICT-BASED ELECTIONS — CHIEF McREYNOLDS** (pgs. 67-68)
➤ **NEW ITEM:** Approve schedule for public hearings to meet review and adoption of map by November 1st.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion Item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

12. **DISCUSSION ON STANDING AND RECURRING BOARD REPORTS — CHIEF McREYNOLDS** (pgs. 69-70)
➤ **NEW ITEM:** Discussion on value and relevancy of current reports.
13. **DISCUSSION ON FINAL BUDGET — FIM JUUL AND CHIEF McREYNOLDS** (pgs. 71-92)
➤ **NEW ITEM:** Discussion on changes from Preliminary Budget to Final FY 2021/2022 Budget.

STANDING DISCUSSION ITEMS: All Items listed under the Standing Discussion Items are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 93-94)
 - “ARPA Guidance for Municipalities”
- **WRITTEN COMMUNICATION:** (pgs. 95-98)
 - BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs.99-112)
- **COMMENTS/QUESTIONS:** (pgs. 113-114)
 - **STAFF:**
 - Chief McReynolds
 - Other Staff
 - **BOARD**
 - **BARGAINING GROUPS**
 - **PUBLIC COMMENT**



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CLOSED SESSION

The Board will enter closed session to discuss Items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT VAN DOORN:** (pgs.115-116)
➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF McREYNOLDS:**
➤ PROPERTY LOCATION: 550 E. Ivy, Fallbrook, CA 92028;
PARTIES: North County Fire Protection District (Seller);
UNDER NEGOTIATION: Terms of Cell Lease/Purchase;
DISTRICT NEGOTIATORS: Chief McReynolds, FM Juul, District Counsel James
- CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
➤ NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS
- CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
➤ FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS
- CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**
➤ FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF McREYNOLDS
- CS-6. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - UNREPRESENTED INDIVIDUAL NEGOTIATIONS – CHIEF ABBOTT:**
➤ UNREPRESENTED INDIVIDUAL: DISTRICT NEGOTIATORS:
EXECUTIVE ASSISTANT/BOARD SECRETARY CHIEF McREYNOLDS
- CS-7. **REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN**

CONVENE TO OPEN SESSION: The Board will return to Open Session at the conclusion of Closed Session to Report on Closed Session Matters and to Hear Remaining Agenda Items, if any.

ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, September 28, 2021, 4:00 p.m.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an Item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was August 20, 2021."

Board Secretary Loren Stephen-Porter:



Date: August 20, 2021