

1 July 27, 2023

2 **SPECIAL MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Acosta called the meeting to order at 5:00 p.m.

5 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

6 **ROLL CALL:**

7 **Present:** Directors Acosta, Pike, and Shaw

8 **Absent:** Directors Egkan and Munson

9 **Staff Present:** Chief McReynolds, General Counsel Steinke, DFC MacMillan, Finance Manager Juul,
10 FM Fieri, B/C DeCamp, B/C Bradshaw, IT Specialist Swanger, Board Clerk Canpinar, and members
11 of the public.

12 **CHANGES TO THE AGENDA:**

13 There were no changes to the agenda.

14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Acosta inquired if there were any public comments regarding items
16 not on the agenda. Joe Beyer stepped to the podium to thank NCFPD for recent community events
17 which helped educate the public on common fire safety practices.

18 2. **RECOGNITION OF RETIRING EMPLOYEE, DEPUTY FIRE CHIEF KEVIN MAHR:** Deputy Fire Chief Kevin
19 Mahr was unable to attend this meeting.

20 3. **SECOND QUARTER 2023 AWARDS FOR BOARD RECOGNITION PROGRAM:** Chief McReynolds
21 acknowledged all employees listed as candidates for the second quarter recognition program. On a
22 motion by Director Pike seconded by Director Shaw, the motion to award all nine employees for their
23 outstanding performance passed with the following vote: **Ayes:** Directors Acosta, Pike, and Shaw;
24 **Absent:** Directors Egkan and Munson; **Nays:** None.

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26 **DISCUSSION AGENDA**

27 4. **THERE WERE NO DISCUSSION ITEMS FOR THE JULY 27, 2023, SPECIAL BOARD MEETING.**

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ACTION AGENDA

CONSENT ITEMS:

5. REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JUNE 23, 2023.
6. REVIEW AND ACCEPT FINANCIAL REPORTS FOR JUNE 2023.
7. REVIEW AND ACCEPT POLICIES & PROCEDURES:
 1. Administration – Rules and Regulations – Condition of Employment – Employee Orientation Program
 2. Administration – Rules and Regulations – Personnel Rules – Investigation Procedures
8. REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.
9. REVIEW AND ACCEPT SECOND QUARTER 2023 CUSTOMER SATISFACTION SURVEY.

President Acosta inquired whether there were any questions on Consent Items 5-9. There being no discussion, President Acosta asked for a motion to approve the Consent Agenda. On a motion by Director Pike seconded by Director Shaw, the motion to approve the Consent Agenda passed with the following vote: **Ayes:** Directors Acosta, Pike, and Shaw; **Absent:** Directors Egkan and Munson; **Nays:** None.

ACTION ITEMS:

10. DISTRICT CLIMATE ACTION POLICY: Chief McReynolds presented the new Climate Action Policy to the Board, noting the District is in the process of transitioning towards becoming an eco-friendlier organization by replacing gas-powered equipment with battery-powered equipment, utilizing energy efficient lighting and appliances, switching to drought-tolerant landscape, and eventually transitioning to electric vehicles. President Acosta then asked Tom Frew, a member of the public who filled out a Speaker's Slip requesting to speak during Agenda Item #10, to step to the podium for his opportunity to address the Board and the public. Mr. Frew spoke about the Fallbrook Climate Action Team, a group of individuals that advocate and educate the public on climate policy initiatives. He thanked the Board and Chief McReynolds for the Climate Action Policy and for their efforts in transitioning the agency towards being more energy efficient. Chief McReynolds and the Board thanked Mr. Frew for his comments. Director Pike asked how the budget will be affected by these efforts, to which FM Juul responded funds will need to be reallocated specifically for this issue. Chief McReynolds advised the

59 Board that an Assistance to Firefighters (AFG) grant will be pursued in the future, which will provide
60 funding to exchange gas-powered vehicles to battery-powered vehicles. Director Pike requested two
61 modifications to the policy in the procedure section, changing “this can be realized through” to “this
62 will be realized by prioritizing,” to which there was no opposition. On a motion by Director Pike
63 seconded by Director Shaw, the motion to adopt the Climate Action Policy passed with the following
64 vote: **Ayes:** Directors Acosta, Pike, and Shaw; **Absent:** Directors Egkan and Munson; **Nays:** None.

65 11. **REVIEW AND APPROVE RESOLUTION 2023-10, ACKNOWLEDGING THE INSPECTION OF CERTAIN**
66 **OCCUPANCIES AS REQUIRED BY §13146.2 AND §13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE:**

67 Chief McReynolds presented Resolution 2023-10 to the Board. F/M Fieri informed the Board that all
68 required annual inspections, which include schools, apartments, hotels, senior facilities, and holding
69 cells, have been completed. On a motion by Director Shaw seconded by Director Pike, the motion to
70 approve Resolution 2023-10 passed with the following vote: **Ayes:** Directors Acosta, Pike, and Shaw;
71 **Absent:** Directors Egkan and Munson; **Nays:** None.

72 12. **CHANGE OF OCTOBER 24, 2023, REGULAR BOARD MEETING DATE:** Chief McReynolds asked the
73 Board to consider changing the October 24, 2023, Regular Board meeting date, as three Directors will
74 be out of town attending a California Special Districts Leadership Academy conference. On a motion
75 by Director Shaw seconded by Director Pike, the motion to reschedule the October 2023 Board
76 meeting to November 14, 2023, passed with the following vote: **Ayes:** Directors Acosta, Pike, and
77 Shaw; **Absent:** Directors Egkan and Munson; **Nays:** None.

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79 **STANDING DISCUSSION ITEMS:**

80 ● **LEGAL COUNSEL REPORT:** General Counsel Steinke reviewed the campaign contributions legal
81 report.

82 ● **WRITTEN COMMUNICATIONS:** Information only; no action required.

83 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.

84 ● **COMMENTS:** Information only; no action required.

85 ● **STAFF REPORTS/UPDATES:**

86 ● **KEITH McREYNOLDS, FIRE CHIEF:** Chief McReynolds informed the Board of the following
87 items:

- 88 ○ B/C DeCamp is working on First Arriving, a station situation awareness system that
89 informs staff about calls, weather, and events.
- 90 ○ Once radios and tablet mounts are installed, the new ambulance will be placed in
91 service at Station 1.
- 92 ○ The Board of Equalization has confirmed tax subzones have been merged into one
93 NCFPD account.
- 94 ○ We received \$500K in state funding which will be used for construction costs of Fire
95 Station #4. In total, \$3.8MM in grant funding has been received in the last two years.
- 96 ● **CHIEF OFFICERS AND OTHER STAFF: B/C BRADSHAW:** B/C Bradshaw provided an overview of
97 operations staffing updates, the status of policy and procedure revisions, and reviewed the Personal
98 Protective Equipment (PPE) program . **B/C DECAMP:** B/C DeCamp provided an overview of testing
99 updates, the status of the training schedule, and confirmed the new ambulance will be on display at
100 the August Board meeting. **F/M FIERI:** F/M Fieri provided an overview of Community Risk Reduction
101 (CRR), which included fire prevention and defensible space inspections, advising the Board rules for
102 defensible space standards will be changing soon. **FM JUUL:** FM Juul advised the Board the auditors
103 will be on site August 16, 2023, and the final budget will be presented in September. **DFC**
104 **MACMILLAN:** DFC MacMillan provided an overview of the strike team deployment to the Rabbit
105 incident, the status of Engine 114, and informed the Board recent grant funding will be used to
106 purchase rope equipment for back County rescue items. **BOARD CLERK CANPINAR:** Board Clerk
107 Canpinar reminded the Board a Brown Act workshop conducted by General Counsel Steinke will
108 take place Aug. 22, 2023, at 3:30 p.m. right before the Regular Board meeting.
- 109 ● **BOARD: DIRECTOR PIKE:** Director Pike thanked Staff for his recently attended ride along and
110 Blue Card training, and thanked Chief McReynolds for his quick action after a Director requested a
111 formal Climate Action Plan to solidify the District’s commitment to advancing their carbon-neutral
112 efforts. Director Pike then requested the District determine a way that NCFPD Tweets can be viewed
113 by those without an actual Twitter account, or determine additional communication methods
114 available, as this would ensure all residents have access to emergency and non-emergency
115 notifications; there were no objections.
- 116 ● **BARGAINING GROUPS:** There were no members of the bargaining group in attendance.

117 ● **PUBLIC COMMENT:** There were no additional public comments.

118 **CLOSED SESSION**

119 At 5:38 p.m., President Acosta inquired whether there was a motion to adjourn to Closed Session.
120 There being no objection, President Acosta read the items to be discussed in Closed Session and
121 Open Session was closed. A short break ensued after the reading of the Closed Session items. At
122 5:45 p.m. the Board entered Closed Session to hear:

123 **CS-1. ANNOUNCEMENT – PRESIDENT ACOSTA**

124 **CS-2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVERNMENT CODE §54956.9**

125 **(d)(2))**

126 **CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GOVERNMENT CODE §54956-8): PROPERTY AT**

127 **2805 OVERLAND TRAIL, FALLBROOK CA 92028**

128 **CS-4. REPORT FROM CLOSED SESSION – PRESIDENT ACOSTA:**

129 ● **REOPENING OPEN SESSION:**

130 On a motion by Director Shaw seconded by Director Pike, which passed with the following vote:

131 **Ayes:** Directors Acosta, Pike, and Shaw; **Absent:** Directors Egkan and Munson; **Nays:** None, the
132 Board returned to Open Session at 6:08 p.m. and the following items were reported out to the
133 public:

134 **CS-2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVERNMENT CODE §54956.9**

135 **(d)(2)):** There was no reportable action.

136 **CS-3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GOVERNMENT CODE §54956-8): PROPERTY AT**

137 **2805 OVERLAND TRAIL, FALLBROOK CA 92028:** On a motion by Director Shaw seconded by Director

138 Pike, which passed with the following vote: **Ayes:** Directors Acosta, Pike, and Shaw; **Absent:**

139 Directors Egkan and Munson; **Nays:** None, the Board agreed to authorize Chief McReynolds to

140 explore the purchase of the property at 2805 Overland Trail, Fallbrook CA 92028, and take action

141 necessary to determine the value and use of the property.

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143 **ADJOURNMENT**

144 A motion was made at 6:09 p.m. by President Acosta seconded by Director Pike to adjourn the
145 meeting and reconvene on August 22, 2023, at 5:00 p.m., which motion carried unanimously.

146 Respectfully submitted,

147

148 *Mavis Canpinar*

149 Mavis Canpinar

150 Board Clerk

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152 Minutes approved at the Board of Director's Meeting on:

August 22, 2023

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