



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

MAY 23, 2023 AT 5:00 p.m.

The May 23, 2023, meeting will be available via Zoom. The public may attend remotely using either:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFlmdz09> or Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing [ncfboardcomments@ncfire.org](mailto:ncfboardcomments@ncfire.org). E-mailed comments received will be read into the record by Staff.

Location:

Fallbrook Public Utility District  
990 East Mission Road  
Fallbrook, CA 92028

### PUBLIC ACTIVITIES AGENDA

*For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.*

Call To Order

Roll Call

Pledge Of Allegiance

Changes to the Agenda

1. Public Comment – President Acosta (pgs. 1-2)  
Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors – SOG – Board of Directors Meetings § 7.2.).
2. Recognition of Bruce Moore – Chief McReynolds (pgs.3-4)  
Standing Event: Recognition of retiring NCFPD member, Bruce Moore.

### DISCUSSION AGENDA

*No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.*

3. There are no Discussion items for the May 23, 2023, Board meeting. (pgs.5-6)

### ACTION AGENDA

Consent Items:

*All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.*

4. Approve Regular Board Meeting Minutes, April 25, 2023 (pgs.7-14)  
Standing Item: Review and approve minutes from the April meeting as presented.
5. Review and Accept Financial Reports for April 2023 (pgs.15-26)  
Standing Item: Review and accept financial reports for April as presented.

**Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

MAY 23, 2023 AT 5:00 p.m.

6. Review and Approve Policies and Procedures (pgs.27-32)
  - 1) Administration - Rules and Regulations - Job Description - Deputy Fire Chief: Housekeeping modifications to reflect current role and responsibilities more accurately.
7. Monthly Operations Activity Report (pgs.33-42)
  - Standing Item: Monthly Report demonstrating call mix, turnout time, call by unit, transports, total response times, aid received & provided, monthly inspection report, health & safety – injuries & accidents and turnover of care statistics.

### Action Items:

*All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.*

8. San Diego County Consolidated Redevelopment Oversight Board Election - Chief McReynolds and Board Clerk Canpinar (pgs.43-50)
  - New Item: Consider a vote for a candidate to the San Diego County Consolidated Redevelopment Oversight Board.
9. District Facilities Replacement Plan – Chief McReynolds (pgs.51-58)
  - Reoccurring Item: Discussion and consideration of the revised District Facilities Replacement Plan, which outlines allocation of funding for capital facility projects.
10. **Public Hearing Date/Time Certain May 23, 2023 (5:05 p.m.)** – For Establishment of Multi-Year Facilities and Equipment Plan for the Fire Mitigation Fee Program with Adoption of Resolution 2023-06 – FM Fieri and Chief McReynolds (pgs.59-68)
  - Annual Action: Public Hearing, date and time certain, to approve Resolution 2023-06, ensuring continued participation in the County Fire Mitigation Fee Program.
11. Resolution 2023-07 Fire Risk Management Service Joint Powers Authority - Chief McReynolds and HR Specialist Goss (pgs.69-72)
  - New Item: Discussion and consideration of Resolution 2023-07, authorizing participation in and approving the amended and restated joint exercise of powers agreement of the Fire Risk Management Services Joint Powers Authority.
12. Cal Fire Dozer Facility Property Lease – Chief McReynolds (pgs.73-74)
  - New Item: Discussion and consideration to authorize Staff to explore a “dozer barn” facility lease agreement with Cal Fire on the North County Fire Protection District Station #3 property.
13. PP-GEMT-IGT – Chief McReynolds (pgs.75-76)
  - New Item: Discussion and consideration authorizing Staff to participate in the Public Provider Ground Emergency Medical Transportation Inter Governmental Transfer program (PP-GEMT-IGT).

### STANDING DISCUSSION ITEMS

*All items listed under the Standing Discussion Items are presented at every meeting.*

- LEGAL COUNSEL REPORT: (pgs.77-78)

There is no legal counsel report for the May 23, 2023, Board meeting.
- WRITTEN COMMUNICATION (pgs. 79-90)
- Board Recognition Program



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

MAY 23, 2023 AT 5:00 p.m.

- COMMENTS/QUESTIONS

(pgs.91-92)

- Staff:

- Chief McReynolds
- Other Staff

- Board

- Bargaining Groups

- Public Comment

### CLOSED SESSION

*The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present in accordance with Government Code § 54950.*

CS-1. Announcement — President Acosta:

(pgs.93-94)

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. Public Employee Performance Evaluation (Government Code §54957):

- Fire Chief/CEO

CS-3. Report From Closed Session — President Acosta

### ADJOURNMENT

Scheduled Meetings:

The next regularly scheduled Board meeting is **Tues., June 27, 2023, 5:00 p.m.**

#### CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices, [3] the Roy Noon Meeting Hall, and [4] the District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Clerk, located at located at 330 S. Main Avenue, Fallbrook, CA. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the Office of the Board Clerk during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was **May 18, 2023.**"

Board Clerk Mavis Canpinar:

*Mavis Canpinar*

Date:

May 18, 2023

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** PUBLIC COMMENT

**PUBLIC COMMENT:**

- 1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations –SOG – Board of Directors Meetings § 7.2.).*

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** RECOGNITION OF BRUCE MOORE

**PUBLIC ACTIVITIES AGENDA**

**BACKGROUND:**

The **NCFPD** Board of Directors have a long-standing tradition of recognizing retiring members from the District.

**DISCUSSION:**

It is the distinct pleasure of the organization to recognize the years of service to the District and our community for the following individual:

**RETIRING EMPLOYEES**

<u>RETIREE</u>	<u>YEARS OF SERVICE</u>
Bruce Moore	29

**Engineer Bruce Moore**

Bruce began his career with the North County Fire Protection District in 1994 after several years with the US Forest Service as a Hot Shot Firefighter. Bruce served as a Reserve Firefighter & Firefighter/Paramedic, ultimately settling in as one of our most experienced and knowledgeable Engineers. Bruce served with distinction in the Training Division as a lead Wildland Cadre member sharing his knowledge, skills and abilities. Bruce was a very loyal member of the organization, often working more hours so others could be with their families. Lastly, Bruce will always be remembered for his sense of humor, ability to make others laugh, and being the best cook the department has seen in the last thirty years!

**FISCAL ANALYSIS:**

No fiscal impact.

**SUMMARY:**

It is with appreciation and gratitude that the District recognizes Bruce for his professionalism and dedication. We thank him for efforts and contributions which helped make North County Fire Protection District the organization it is today. Staff wishes the very best of luck and good health in his well-deserved retirement.

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT**

**STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** DISCUSSION AGENDA

There are no Discussion Agenda Items for the May 23, 2023, Board Meeting.

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1 **April 25, 2023**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Acosta called the meeting to order at 5:00 p.m.

5 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

6 **ROLL CALL:**

7 **Present:** Directors Acosta, Egkan, Munson, Pike and Shaw (Shaw present at 5:01 p.m.)

8 **Absent:** None.

9 **Staff Present:** Chief McReynolds, General Counsel Steinke, Special Counsel James, DFC Mahr,  
10 D/C MacMillan, Finance Manager Juul, FM Fieri, IT Specialist Swanger, B/C Krumwiede, MSO  
11 Murphy, Captain Jones, Public Outreach/Communications Specialist Vargas, HR Specialist Goss,  
12 FF/PM Lian, Captain Harrington, Board Clerk Canpinar, and members of the public and association.

13  
14 **CHANGES TO THE AGENDA:**

15 Chief McReynolds requested agenda Discussion items 17 and 18 immediately follow the Public  
16 Activities Agenda as a courtesy to guest speakers.

17  
18 **PUBLIC ACTIVITIES AGENDA**

19 1. **PUBLIC COMMENT:** President Acosta inquired if there were any public comments regarding  
20 items not on the agenda. Luisa Veltmann-Cano stepped to the podium and introduced herself to the  
21 Board as an advocate of the Dark Sky initiative. Ms. Veltmann-Cano provided an overview of the Dark  
22 Sky initiative, described various concerns of light pollution and asked the Board to consider placing  
23 this item on a future meeting agenda for further discussion. President Acosta thanked Ms. Veltmann-  
24 Cano for taking the time to address the Board.

25 President Acosta then inquired whether there were any additional public comments regarding  
26 items not on the agenda. There being no more public comment, the public comment section was  
27 closed.

28 \\\

29 2. **RECOGNITION OF FALLBROOK UNION HIGH SCHOOL STAFF AND STUDENTS:** Chief McReynolds  
30 recognized Fallbrook Union High School staff and students with a Challenge Coin for creating the  
31 Wildfire Preparedness Symposium video.

32 3. **UNIT CITATION AND COURAGE AWARD:** Chief McReynolds presented unit citation awards to  
33 EMT Fiore and EMT Arango, and a courage award to EMT Arango for exemplary actions and  
34 dedication to duty and service during their perilous incident on December 24, 2022.

35 4. **FIRST QUARTER 2023 AWARDS - BOARD RECOGNITION PROGRAM:** Chief McReynolds  
36 presented the individuals who were recognized in the first quarter of 2023 for the Board Recognition  
37 Program. On a motion by Director Pike seconded by Vice President Egkan, the Board voted  
38 unanimously to recognize all first quarter employee recognition nominations.

#### DISCUSSION AGENDA

41 17. **MOVED ITEM: PRESENTATION BY STRADLING, YOCCA, CARLSON & RAUTH ON DISCLOSURE**  
42 **RESPONSIBILITIES UNDER THE FEDERAL SECURITIES LAW:** Mr. Reed Glycer provided a slide show  
43 presentation and overview of disclosure responsibilities under the Federal Securities Law.

44 18. **MOVED ITEM: DIVERSITY, EQUITY AND INCLUSION UPDATE:** Captain Jones presented  
45 information about the assessment of the current Diversity, Equity and Inclusion (DEI) practices, and  
46 identified strengths and areas for improvement. Board discussion ensued. Director Pike expressed  
47 interest in being a part of the DEI working group moving forward.

#### ACTION AGENDA

##### CONSENT ITEMS:

51 5. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR MARCH 28, 2023.**

52 6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR MARCH 2023.**

53 7. **REVIEW AND ACCEPT POLICIES & PROCEDURES:** None.

54 8. **REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.**

55 9. **REVIEW AND ACCEPT FIRST QUARTER 2023 CUSTOMER SATISFACTION SURVEY.**

56 President Acosta inquired whether there were any questions on Consent Items 5-9. There  
57 being no discussion, President Acosta asked for a motion to approve the Consent Agenda. On a

58 motion by Director Pike seconded by Vice President Egkan, the motion to approve the Consent  
59 Agenda passed unanimously.

60 **ACTION ITEMS:**

61 10. **REIMBURSEMENT RESOLUTION 2023-03 FOR CONSTRUCTION OF FIRE STATION 4:** Chief  
62 McReynolds explained how Resolution 2023-03 is required by the IRS, as it declares a public agency's  
63 official intent to reimburse the general fund for project expenses paid by the agency prior to the  
64 availability of the proceeds from the debt issue. Board discussion ensued. On a motion by Director  
65 Munson seconded by Director Shaw, the motion to approve Reimbursement Resolution 2023-03 which  
66 will provide cost reimbursements associated with the construction of a permanent Station 4 passed  
67 unanimously.

68 11. **EMERGENCY FIRE APPARATUS ENGINE REPAIR – RESOLUTION 2023-05:** DFC Mahr advised the  
69 Board this was a catastrophic engine failure. The Fleet Maintenance Supervisor indicated there were  
70 several options to repair the vehicle, with a full replacement being the best option. Board discussion  
71 ensued. On a motion by Vice President Egkan seconded by Director Pike, the motion to approve  
72 Resolution 2023-05 authorizing staff to proceed with an engine replacement in an amount not to  
73 exceed \$75k passed unanimously.

74 12. **SET PUBLIC HEARING DATE/TIME CERTAIN MAY 23, 2023 (5:05 P.M.) – ADOPTING A RESOLUTION**  
75 **ESTABLISHING A MULTI-YEAR FACILITIES AND EQUIPMENT PLAN FOR THE FIRE MITIGATION FEE PROGRAM:**  
76 Chief McReynolds reviewed the staff report and informed the Board the public hearing and subsequent  
77 Resolution is required to participate in the Fire Mitigation Fee Program. On a motion by Director Pike  
78 seconded by Director Munson, the motion to set a public hearing for May 23, 2023, at 5:05 p.m. and  
79 adopt a Resolution establishing a multi-year facilities and equipment plan for the fire mitigation fee  
80 program passed unanimously.

81 13. **BOARD OF DIRECTORS MEETING POLICY REVISION:** Chief McReynolds noted that our District  
82 Board Policy did not properly identify a procedure for Directors to bring agenda items to the Board for  
83 consideration. Director Pike requested two modifications: 1. Add section 3.3.4.: The agenda shall be  
84 set the by Board President in consultation with the Fire Chief; 2. Strike the last three words on section  
85 4.4.11. and replace with, "proceed to a vote on the main motion." Board discussion ensued. On a  
86 motion by Vice President Egkan seconded by Director Pike, the motion to approve the amended Board

87 of Directors Meeting Policy with changes reviewed and approved by general counsel passed with the  
88 following vote: **Ayes:** Acosta, Egkan, Pike and Shaw; **Noes:** Munson.

89 14. **ORGANIZATIONAL STATEMENTS REVISION:** Chief McReynolds opened the floor for the Board to  
90 discuss the proposed changes to the Mission, Vision, and Values statements. Director Pike requested  
91 section 2.1. include the language, “up to two members.” FF/PM Lian and Captain Harrington stepped  
92 to the podium to talk about how the working group was formed, how it was a diverse group of  
93 employees comprised of 1<sup>st</sup> day employees to the most senior of staff and described the extent to  
94 which all ideas and opinions were respected and valued. Board discussion ensued. On a motion by  
95 Director Pike seconded by Director Shaw, the motion to approve the revised Organizational Statement  
96 Policy and Motto passed unanimously.

97 15. **STATION 3 DESIGN AND CONSTRUCTION AWARD CONTRACT:** Chief McReynolds provided a  
98 background and update on the Station 3 renovation. He advised the Board the station will have 2 bays,  
99 accommodate 4 employees, and will not include an ambulance. Director Egkan asked if the 5<sup>th</sup> Street  
100 and Rainbow entrance/exits will still be used, to which Chief McReynolds indicated they would. Chief  
101 McReynolds also informed the Board that Cal Fire has requested to use a portion of the northern side  
102 of the property to store a dozer. Board discussion ensued. On a motion by Director Munson seconded  
103 by Director Pike, the motion to allocate \$3.5M of funding toward the estimated cost of the Station 3  
104 renovation with an additional \$350k in owner allowance, authorizing Staff to execute a contract with  
105 TELACU Construction Management (TCM) for the first phase of design/build services in the amount of  
106 \$387,762.00, passed unanimously.

107 16. **INDUSTRIAL DISABILITY RETIREMENT RESOLUTION 2023-04 – DELEGATION OF AUTHORITY:**  
108 General Counsel Steinke described the procedure in which the District currently processes Industrial  
109 Disability Retirement Resolutions for submittal to the California Public Employees Retirement System  
110 (CalPERS). General Counsel Steinke advised the Board that current law grants the Fire Chief and/or  
111 their designee the authority to file disability retirement Resolutions without having to bring the item to  
112 the Board. Board discussion ensued. On a motion by Director Pike seconded by Vice President Egkan,  
113 the motion to adopt Resolution 2023-04 granting the Fire Chief and/or the Deputy Fire Chief the ability  
114 to file Industrial Disability Retirement Resolutions passed unanimously.

115 \\\

116 **STANDING DISCUSSION ITEMS:**

117 ● **LEGAL COUNSEL REPORT:** General Counsel Steinke’s report, “Legislation Updates: AB 40,  
118 AB 296 and AB 55,” was presented. It is informational only; no action required.

119 ● **WRITTEN COMMUNICATIONS:** Information only; no action required.

120 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.

121 ● **NEWS ARTICLES:** Information only; no action required.

122 ● **COMMENTS:** Information only; no action required.

123 ● **STAFF REPORTS/UPDATES:**

124 ● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds informed the Board of the following  
125 items:

- 126 ○ The annual report is live on the website and will be completed in the first quarter of
- 127 each calendar year.
- 128 ○ The joint solar battery back-up project with Rainbow MWD at the Sumac site is up and
- 129 running. Should the power go out, the microwave will continue to operate
- 130 uninterrupted.
- 131 ○ Vista is looking to staff two BLS ambulances. The service agreement with BLS 116
- 132 will last through the end of the calendar year.
- 133 ○ The District is still in the application process of applying for a .GOV domain name
- 134 (NCFIRECA.GOV).
- 135 ○ Aside from a significant vehicle incident on the freeway in the afternoon, the Avocado
- 136 Festival was a success.
- 137 ○ DFC Mahr has submitted paperwork for his retirement in July.

138 ● **CHIEF OFFICERS AND OTHER STAFF: BOARD CLERK CANPINAR:** Board Clerk Canpinar advised  
139 the Board of the following items: 1. AB 1234 and Sexual Harassment mandatory coursework still  
140 needs to be completed by two Board members; 2. A Brown Act training will be scheduled and  
141 provided by General Counsel Steinke of BW&S in the next few months; 3. SDLA Conference  
142 registration is open for those interested in attending. **F/M FIERI:** F/M Fieri reported engine companies  
143 participated in career day at William Frazier Elementary School and crews played dodgeball at the  
144 Boys and Girls Club. Avocado Festival activities included participation from Fire Safe Council, CERT,

145 DART, the labor groups and Community CPR. Several homeless outreach referrals were given out.  
146 State mandated inspections are currently being finalized. June 1, 2023, is the deadline for defensible  
147 space inspections, with mailers being sent out next week. Three properties were red tagged, one of  
148 which was 1581 South Mission Road, and four structures at 1295 E. Mission Road were demolished.  
149 These properties may continue to see transient activity. **D/C MACMILLAN:** D/C MacMillan provided  
150 an update to the Station 2 renovation. **FM JUUL:** FM Juul notified the Board the finance department  
151 has fully implemented the new financial software and indicated the preliminary budget coming out in  
152 May will look slightly different.

153 ● **BOARD: DIRECTOR PIKE:** Director Pike thanked the Board and Staff for their support  
154 throughout the LAFCO Commission nomination. **VICE PRESIDENT EGKAN:** Vice President Egkan  
155 congratulated Director Pike on running against an incumbent in the LAFCO election, and provided  
156 an update to the LAFCO Special District Advisory Board's progress on the Fallbrook Public Utility  
157 District and Rainbow Municipal Water District's efforts to detach from the San Diego County Water  
158 Authority.

159 ● **BARGAINING GROUPS:** Captain Harrington expressed gratitude to the Board for their  
160 consistent dedication representing the District at local events.

161 ● **PUBLIC COMMENT:** There were no additional public comments.

162

163 **CLOSED SESSION**

164 At 7:22 p.m., President Acosta inquired whether there was a motion to adjourn to Closed Session.  
165 There being no objection, President Acosta read the items to be discussed in Closed Session and  
166 Open Session was closed. A short break ensued after the reading of the Closed Session items. At  
167 7:35 p.m. the Board entered Closed Session to hear:

168 **CS-1. ANNOUNCEMENT – PRESIDENT ACOSTA:** An announcement regarding the items to be  
169 discussed in Closed Session will be made prior to the commencement of Closed Session.

170 **CS-2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVERNMENT CODE**  
171 **§54956.9(d)(2))**

172 **CS-3. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6)**



173 **CS-4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOVERNMENT CODE**  
174 **§54596.9(d)(1) – AMERICAN MEDICAL RESPONSE WEST V. CALIFORNIA DEPARTMENT OF HEALTH CARE**  
175 **SERVICES, et al. (SACRAMENTO SUPERIOR COURT, CASE NO.: 34-2021-8003757)**

176 **CS-5. REPORT FROM CLOSED SESSION – PRESIDENT ACOSTA:**

177 ● **REOPENING OPEN SESSION:**

178 On a motion by Director Pike seconded by Director Egkan, which passed unanimously, the Board  
179 returned to Open Session at 9:02 p.m. and the following items were reported out to the public:

180 **CS-2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVERNMENT CODE**

181 **§54956.9(d)(2):** There was no reportable action.

182 **CS-3. CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE §54957.6):** On a motion by

183 Director Munson seconded by President Acosta, the motion to approve two side letters removing  
184 the working cap for both Management and Safety Bargaining Groups on a 1-yr trial period passed  
185 unanimously.

186 **CS-4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOVERNMENT CODE**

187 **§54596.9(d)(1) – AMERICAN MEDICAL RESPONSE WEST V. CALIFORNIA DEPARTMENT OF HEALTH CARE**

188 **SERVICES, et al. (SACRAMENTO SUPERIOR COURT, CASE NO.: 34-2021-8003757):** There was no  
189 reportable action.

190 **ADJOURNMENT**

191 A motion was made at 9:03 p.m. by Director Pike seconded by Vice President Egkan to adjourn the  
192 meeting and reconvene on May 23, 2023, at 5:00 p.m., which motion carried unanimously.

193  
194 Respectfully submitted,  
195

196 \_\_\_\_\_

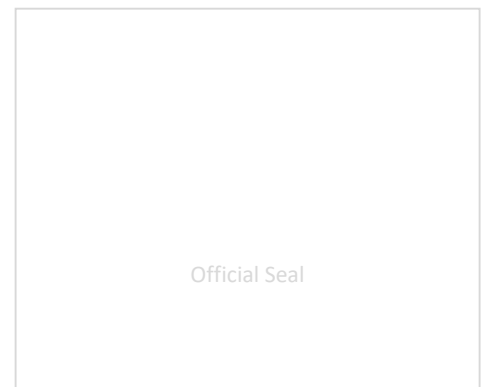
197 Mavis Canpinar

198 Board Clerk

199

200 Minutes approved at the Board of Director’s Meeting on:

201 \_\_\_\_\_



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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
ADMINISTRATION - BUDGET & FINANCE**

**TO:** BOARD OF DIRECTORS  
**FROM:** FINANCE MANAGER CHERIE JUUL AND CHIEF McREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** REVENUE & EXPENDITURES AS OF APRIL 30, 2023 (83%)

Revenue Sources	Budgeted	Collected	Over/Under	% of Budget
Property Taxes - FBK	18,018,748	17,342,590	(676,158)	96%
Property Taxes - RNBW	391,094	369,967	(21,127)	95%
Ambulance and Collections	3,000,000	2,858,475	(141,525)	95%
GEMT-State Supplement	-	-	-	0%
Prevention Fees	218,700	113,340	(105,360)	52%
Tower Lease Agreements	25,200	95,730	70,530	380%
Other Revenue Sources	-	24,492	24,492	0%
Interest	45,000	128,211	83,211	285%
Weed Abatement/Mowing Reimbursement	9,000	-	(9,000)	0%
Cost Recovery	50,000	66,243	16,243	132%
Inspection Fee (Fire Prevention)	-	48,982	48,982	0%
Fallbrook Healthcare District	82,500	57,524	(24,976)	70%
Community Facilities District (CFD)	175,000	-	(175,000)	0%
Strike Team Reimbursements	17,240	250,816	233,576	1455%
Other Reimbursements	7,783	96,807	89,024	1244%
Mitigation Fees & Interest - FBK	541,200	219,627	(321,573)	41%
Donations & Grants	-	160,777	151,241	0%
Annexation fees (Meadowood)	-	-	-	
Transfers & Loans	-	-	-	
<b>Total Revenue:</b>	<b>22,581,465</b>	<b>21,833,582</b>	<b>(747,883)</b>	<b>97%</b>
	<b>Budgeted</b>	<b>Spent</b>	<b>Over/Under</b>	<b>% of Budget</b>
<b>TTL Expenditures YTD thru 04-30-2023</b>	<b>30,470,955</b>	<b>18,007,738</b>	<b>(12,463,217)</b>	<b>59%</b>
<b>Revenue over Expenditures</b>		<b>3,825,844</b>		

North County Fire Protection District  
 For the Ninth Month Ending April 30, 2023  
**83% of Budget**

COLOR KEY	
Within/Below Budget	
Within 10% of Budget	
>10% of Budget (see notes)	

Description	April actual	Running Total	Final Budget	Amount Remaining	% Used	Notes
<b>TOTAL PERSONNEL</b>	1,370,404.09	13,385,880.76	17,851,005.00	4,465,124.24	75.0%	
101 Total Board Administration	180,680.16	416,033.95	535,000.00	118,966.05	77.8%	
102 Total Administration	69,223.45	773,066.01	1,152,200.00	379,133.99	67.1%	
103 Community Risk Reduction	9,044.00	34,630.00	103,400.00	68,770.00	33.5%	
104 Total Emergency Services	16,213.73	310,871.70	435,350.00	124,478.30	71.4%	
105 Total Emergency Med Svcs	24,627.71	322,157.86	755,100.00	432,942.14	42.7%	
107 Total Communications	123,244.35	590,297.05	726,850.00	136,552.95	81.2%	
108 Total Shop/Maintenance	48,203.12	391,109.77	418,200.00	27,090.23	93.5%	Fuel
109 Total Training	5,220.47	82,245.33	126,500.00	44,254.67	65.0%	
120 Total General Fund Reserve	-	-	300,000.00	300,000.00	0.0%	
<b>GRAND TOTAL</b>	1,846,861.08	16,306,292.43	22,403,605.00	6,097,312.57	72.8%	
<b>200 Total Capital Expenditures</b>	169,348.75	1,701,445.68	5,843,350.00	4,141,904.32	29.1%	Remodels/Staff vehicles/Debt Services

**RAINBOW FIRE PROTECTION SUBZONE  
Tax Apportionments FY 21/22**

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 22/23 NET	FY 22/23 RUNNING	FY 21/22 NET	FY 21/22 RUNNING	
8/9/2022	1	5,530.34	48.63	5,481.71	5,481.71	3,485.61	3,485.61	
9/6/2022	2	2,605.04	77.21	2,527.83	8,009.54	2,353.69	5,839.30	
10/11/2022	3	6,255.30	512.16	5,743.14	13,752.68	250.46	6,089.76	
11/15/2022	4	17,587.07	394.13	17,192.94	30,945.62	18,070.26	24,160.02	
12/20/2022	5	129,885.82	291.12	129,594.70	160,540.32	116,210.26	140,370.28	
1/17/2023	6	61,930.66	1,084.27	60,846.39	221,386.71	60,865.13	201,235.41	
2/14/2023	7	14,719.09	274.85	14,444.24	235,830.95	15,037.48	216,272.89	
3/21/2023	8	10,204.76	287.73	9,917.03	245,747.98	10,410.11	226,683.00	
4/18/2023	9	121,248.76	3,730.46	117,518.30	363,266.28	110,517.41	337,200.41	
5/16/2023	10			-	363,266.28	19,338.01	356,538.42	
6/20/2023	11			-	363,266.28	7,159.27	363,697.69	
7/21/2023	12			-	363,266.28	1,819.41	365,517.10	
<b>TOTAL YTD</b>		<b>369,966.84</b>	<b>6,700.56</b>	<b>363,266.28</b>	<b>363,266.28</b>	<b>337,200.41</b>	<b>337,200.41</b>	
							<b>Net Rev Increase</b>	
							7.73%	

**NORTH COUNTY FIRE PROTECTION DISTRICT  
Tax Apportionments FY 22-23**

DATE	APP #	GROSS	REFUNDS & ADJUSTMENTS	FY 22/23 NET	FY 22/23 RUNNING	FY 21/22 NET	FY 21/22 RUNNING
8/9/2022	1	256,012.74	2,250.61	253,762.13	253,762.13	173,711.95	173,711.95
9/6/2022	2	120,594.03	3,574.83	117,019.20	370,781.33	117,304.05	291,016.00
10/11/2022	3	289,573.05	23,708.01	265,865.04	636,646.37	159,907.38	450,923.38
11/15/2022	4	814,149.93	22,613.64	791,536.29	1,428,182.66	896,048.57	1,346,971.95
12/20/2022	5	5,999,243.79	13,478.19	5,985,765.60	7,413,948.26	5,278,038.19	6,625,010.14
1/17/2023	6	2,989,030.17	50,419.57	2,938,610.60	10,352,558.86	2,778,899.01	9,403,909.15
2/14/2023	7	695,232.45	12,772.87	682,459.58	11,035,018.44	696,683.03	10,100,592.18
3/21/2023	8	479,907.78	13,352.32	466,555.46	11,501,573.90	482,054.64	10,582,646.82
4/18/2023	9	5,698,846.52	174,172.87	5,524,673.65	17,026,247.55	5,112,420.76	15,695,067.58
5/16/2023	10			-	17,026,247.55	851,247.06	16,546,314.64
6/20/2023	11			-	17,026,247.55	333,757.61	16,880,072.25
7/21/2023	12		-	-	17,026,247.55	84,678.44	16,964,750.69
<b>TOTAL YTD</b>		<b>17,342,590.46</b>	<b>316,342.91</b>	<b>17,026,247.55</b>	<b>17,026,247.55</b>	<b>15,695,067.58</b>	<b>15,695,067.58</b>
<b>Net Rev Increase</b>							<b>8.48%</b>

<p><b>NORTH COUNTY FIRE PROTECTION DISTRICT</b></p> <p><b>MONTHLY INVESTMENT REPORT</b></p>
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**April 30, 2023**

<b>FALLBROOK</b>	<b>BALANCE</b>	<b>INTEREST</b>	
		<b>RATE</b>	
County of San Diego/General Fund - FBK	7,289,997.72	0.02%	Operating
County of San Diego/General Fund - RNBW	2,274,222.64	0.02%	Operating
County of San Diego/Capital Reserve	410,981.56	0.02%	Capital Reserves
County of San Diego/Fire Mitigation Fund - FBK	1,679,053.41	0.02%	Mitigation Fees
County of San Diego/Fire Mitigation Fund - RNBW	4,163.53	0.02%	Mitigation Fees
Local Agency Investment Fund	669.08	2.17%	LAIF
California Cooperative Liquid Assets Securities System (CLASS)	6,854,366.99	5.04%	CLASS
Workers' Comp JPA	496,138.86	0.17%	PASIS Funds
Bank of America/PASIS	175,033.61	0.01%	
First National/Benefit Fund	157,851.54	0.35%	
First National/Payroll	196,178.31	0.35%	
First National/Accounts Payable	192,018.20	0.35%	
First National/Accounts Receivable	259,130.92	0.35%	
Pacific Western Bank/Accounts Receivable	978,700.44	0.00%	
<b>TOTAL</b>	<b>20,968,506.81</b>		

**NORTH COUNTY FIRE PROTECTION DISTRICT  
COST RECOVERY FY 2022/2023**

<u>Month</u>	<u>Billed</u>	<u>Collected</u>	<u>YTD % Collected</u>	<u>Billing Fees</u>	<u>Net Revenue 22/23</u>	<u>Net Revenue 21/22</u>
7/31/2022	12,142.00	10,469.16	86.22%	2,093.83	8,375.33	4,339.34
8/31/2022	10,541.87	10,541.87	100.00%	2,108.37	8,433.50	6,430.83
9/30/2022	10,060.25	7,594.29	75.49%	1,518.86	6,075.43	4,172.36
10/31/2022	8,293.00	8,293.00	100.00%	1,658.60	6,634.40	6,391.00
11/30/2022	5,384.50	5,384.50	100.00%	1,076.90	4,307.60	1,960.00
12/31/2022	9,283.25	7,426.60	80.00%	1,485.32	5,941.28	7,167.80
1/31/2023	8,986.00	8,451.00	94.05%	1,690.20	6,760.80	4,576.08
2/28/2023	6,212.00	5,991.96	96.46%	1,198.39	4,793.57	5,148.97
3/31/2023	11,412.31	9,863.51	86.43%	1,972.70	7,890.81	8,499.02
4/30/2023	9,355.25	8,787.25	93.93%	1,757.45	7,029.80	7,442.98
5/31/2023			#DIV/0!	-	-	5,787.41
6/30/2023			#DIV/0!	-	-	5,161.01
<b>TOTAL:</b>	<b>91,670.43</b>	<b>82,803.14</b>	<b>90.33%</b>	<b>16,560.63</b>	<b>66,242.51</b>	<b>56,128.38</b>
					<b>Net Rev Increase</b>	<b>18.02%</b>

therecoveryhub.com  
Ncfdp1108 Chrome  
Claims>reports



Report Criteria:

Report type: Summary  
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/23	04/06/2023	66201	4771	Ascent Investment Partners LLC	01-000-000-2000	899.58
04/23	04/13/2023	66202	1420	Employee Benefit Specialists INC.	01-000-000-2000	.00 V
04/23	04/06/2023	66203	4800	Noridian Medicare JE Part B Refunds	01-000-000-2000	443.21
04/23	04/06/2023	66204	4800	Robert Andrews	01-000-000-2000	26.45
04/23	04/06/2023	66205	4010	SOUTH COAST EMERGENCY VEHICLE SERV	01-000-000-2000	718.85
04/23	04/13/2023	66206	60	A-Check America INC.	01-000-000-2000	104.00
04/23	04/13/2023	66207	4801	ACTION DOOR REPAIR	01-000-000-2000	4,726.77
04/23	04/13/2023	66208	1120	CROSS CONNECTIONS	01-000-000-2000	7,115.92
04/23	04/13/2023	66209	1430	EIDE BAILLY	01-000-000-2000	7,146.30
04/23	04/13/2023	66210	1500	ERICKSON-HALL CONSTRUCTION	01-000-000-2000	1,709.00
04/23	04/13/2023	66211	1620	FALLBROOK HTG & AIR CONDITIONING INC	01-000-000-2000	2,778.00
04/23	04/13/2023	66212	1640	FALLBROOK OIL COMPANY	01-000-000-2000	3,903.84
04/23	04/13/2023	66213	1420	FDAC EBA	01-000-000-2000	10,314.10
04/23	04/13/2023	66214	2400	KEN GRODY FORD CARLSBAD	01-000-000-2000	42.43
04/23	04/13/2023	66215	1110	NUTRIEN AG SOLUTIONS INC.	01-000-000-2000	1,592.98
04/23	04/13/2023	66216	3290	PARKHOUSE TIRE INC.	01-000-000-2000	2,957.28
04/23	04/13/2023	66217	3380	POLICE AND FIRE PSYCHOLOGY	01-000-000-2000	675.00
04/23	04/13/2023	66218	3490	RAINBOW MUNICIPAL WATER DIST	01-000-000-2000	277.13
04/23	04/13/2023	66219	2280	ROBERT JAMES	01-000-000-2000	1,250.00
04/23	04/13/2023	66220	3690	S&R TOWING	01-000-000-2000	500.00
04/23	04/13/2023	66221	3900	Seaside Heating & Air Conditioning	01-000-000-2000	140.00
04/23	04/13/2023	66222	450	SERGIO RAMIREZ	01-000-000-2000	300.00
04/23	04/13/2023	66223	4010	SOUTH COAST EMERGENCY VEHICLE SERV	01-000-000-2000	1,999.65
04/23	04/13/2023	66224	4040	SPECTRUM GAS PRODUCTS	01-000-000-2000	42.50
04/23	04/13/2023	66225	4150	Sun Wireless	01-000-000-2000	820.00
04/23	04/13/2023	66226	4802	SYMBOL ARTS LLC	01-000-000-2000	473.50
04/23	04/13/2023	66227	4720	World Landscape	01-000-000-2000	350.00
04/23	04/20/2023	66231	200	All-Star Fire Equipment	01-000-000-2000	5,091.19
04/23	04/20/2023	66232	380	AT&T	01-000-000-2000	339.50
04/23	04/20/2023	66233	770	CAL PACIFIC TRUCK CENTER LLC	01-000-000-2000	715.11
04/23	04/20/2023	66234	860	CASELLE INC.	01-000-000-2000	866.00
04/23	04/20/2023	66235	4290	CHARTER COMMUNICATIONS	01-000-000-2000	1,846.10
04/23	04/20/2023	66236	1030	Community First National Bank	01-000-000-2000	33,494.99
04/23	04/20/2023	66237	1010	COUNTY OF SAN DIEGO - RCS	01-000-000-2000	5,935.50
04/23	04/20/2023	66238	1430	EIDE BAILLY	01-000-000-2000	4,929.35
04/23	04/20/2023	66239	1640	FALLBROOK OIL COMPANY	01-000-000-2000	5,735.53
04/23	04/20/2023	66240	1680	FALLBROOK PUBLIC UTILITY DISTRICT	01-000-000-2000	615.96
04/23	04/20/2023	66241	1420	FDAC EBA	01-000-000-2000	10,101.48
04/23	04/20/2023	66242	1770	FIRE ETC.	01-000-000-2000	2,255.21
04/23	04/20/2023	66243	2230	INTERSTATE BATTERY OF SD	01-000-000-2000	416.78
04/23	04/20/2023	66244	2300	JIM'S SIGN SHOP	01-000-000-2000	705.00
04/23	04/20/2023	66245	2530	LAWSON PRODUCTS INC.	01-000-000-2000	192.65
04/23	04/20/2023	66246	2540	LEGAL SHIELD	01-000-000-2000	424.70
04/23	04/20/2023	66247	2610	LIFE-ASSIST INC	01-000-000-2000	2,288.32
04/23	04/20/2023	66248	2860	MES California	01-000-000-2000	2,691.06
04/23	04/20/2023	66249	1540	NAPA AUTO PARTS	01-000-000-2000	193.92
04/23	04/20/2023	66250	3110	NORTH COUNTY DISPATCH JPA	01-000-000-2000	110,074.00
04/23	04/20/2023	66251	1110	NUTRIEN AG SOLUTIONS INC.	01-000-000-2000	1,592.98
04/23	04/20/2023	66252	3200	O'Reilly Auto Parts	01-000-000-2000	61.05
04/23	04/20/2023	66253	3250	PALOMAR HEALTH ENCINO	01-000-000-2000	386.76
04/23	04/20/2023	66254	3370	PINE TREE LUMBER	01-000-000-2000	506.38
04/23	04/20/2023	66255	3400	POSTAL ANNEX #25	01-000-000-2000	35.10
04/23	04/20/2023	66256	3490	RAINBOW MUNICIPAL WATER DIST	01-000-000-2000	195.11

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
04/23	04/20/2023	66257	3660	RUSTY WALLIS INC	01-000-000-2000	130.00
04/23	04/20/2023	66258	3740	San Diego Friction Products INC.	01-000-000-2000	3,933.36
04/23	04/20/2023	66259	3920	Sherwin-Williams Co.	01-000-000-2000	157.25
04/23	04/20/2023	66260	4010	SOUTH COAST EMERGENCY VEHICLE SERV	01-000-000-2000	282.54
04/23	04/20/2023	66261	4040	SPECTRUM GAS PRODUCTS	01-000-000-2000	840.00
04/23	04/20/2023	66262	1330	STREAMLINE	01-000-000-2000	275.00
04/23	04/20/2023	66263	4160	SUNBELT RENTALS	01-000-000-2000	2,027.05
04/23	04/20/2023	66264	4170	SUNSHINE WATER SOFTENERS & MORE	01-000-000-2000	251.50
04/23	04/20/2023	66265	4250	THE COUNSELING TEAM	01-000-000-2000	300.00
04/23	04/20/2023	66266	4400	Uniform Plus	01-000-000-2000	1,648.95
04/23	04/20/2023	66267	4510	VELOCITY TRUCK CENTERS	01-000-000-2000	3,086.27
04/23	04/27/2023	66271	4410	ACE UNIFORMS LLC	01-000-000-2000	99.99
04/23	04/27/2023	66272	80	ACTION MAIL	01-000-000-2000	8,914.30
04/23	04/27/2023	66273	380	AT&T	01-000-000-2000	3,826.08
04/23	04/27/2023	66274	1590	FALLBROOK EQUIPMENT RENTALS	01-000-000-2000	83.45
04/23	04/27/2023	66275	1850	Fowler Pest Control	01-000-000-2000	450.00
04/23	04/27/2023	66276	2050	Harry J. Wilson Insurance Center	01-000-000-2000	1,110.00
04/23	04/27/2023	66277	4803	HOCH CONSULTING	01-000-000-2000	15,651.75
04/23	04/27/2023	66278	4804	HONEYWELL INTL	01-000-000-2000	126,871.59
04/23	04/27/2023	66279	2610	LIFE-ASSIST INC	01-000-000-2000	92.00
04/23	04/27/2023	66280	3080	NHA ADVISORS LLC	01-000-000-2000	4,750.00
04/23	04/27/2023	66281	3210	OSTARI	01-000-000-2000	1,850.00
04/23	04/27/2023	66282	3270	Palomar Health	01-000-000-2000	900.00
04/23	04/27/2023	66283	3490	RAINBOW MUNICIPAL WATER DIST	01-000-000-2000	598.22
04/23	04/27/2023	66284	3690	S&R TOWING	01-000-000-2000	700.00
04/23	04/27/2023	66285	3740	San Diego Friction Products INC.	01-000-000-2000	5,571.07
04/23	04/27/2023	66286	4240	TELEFLEX	01-000-000-2000	1,185.25
04/23	04/27/2023	66287	4260	THE STANDARD	01-000-000-2000	551.00
04/23	04/27/2023	66288	4740	XEROX - PASADENA	01-000-000-2000	606.48
04/23	04/27/2023	66289	4450	US BANK GOVERNMENT SERVICES	01-000-000-2000	7,301.96
Grand Totals:						437,041.28

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-000-000-2000	10,314.10	447,355.38-	437,041.28-
01-000-000-2035	1,661.00	.00	1,661.00
01-000-000-2044	424.70	.00	424.70
01-000-000-4130	856.42	.00	856.42
01-000-000-4150	899.58	.00	899.58
01-101-000-5530	4,046.20	.00	4,046.20
01-101-000-5532	275.00	.00	275.00
01-101-000-5575	25.29	.00	25.29
01-101-000-5581	1,250.00	.00	1,250.00
01-102-000-5081	30,729.68	10,314.10-	20,415.58
01-102-000-5140	300.00	.00	300.00
01-102-000-5155	1,648.95	.00	1,648.95
01-102-000-5245	12,795.43	.00	12,795.43
01-102-000-5270	1,686.42	.00	1,686.42
01-102-000-5325	124.06	.00	124.06
01-102-000-5340	5,342.02	.00	5,342.02
01-102-000-5532	333.39	.00	333.39
01-102-000-5535	473.50	.00	473.50

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-102-000-5575	763.99	.00	763.99
01-102-000-5580	32,477.40	.00	32,477.40
01-103-000-5539	8,972.28	.00	8,972.28
01-104-000-5320	4,730.69	.00	4,730.69
01-104-000-5330	8,877.08	.00	8,877.08
01-104-000-5530	241.12	.00	241.12
01-105-000-5155	99.99	.00	99.99
01-105-000-5175	1,679.00	.00	1,679.00
01-105-000-5320	3,565.57	.00	3,565.57
01-107-000-5274	339.50	.00	339.50
01-107-000-5285	110,074.00	.00	110,074.00
01-107-000-5335	9,761.58	.00	9,761.58
01-108-000-5220	9,639.37	.00	9,639.37
01-108-000-5320	17,876.25	.00	17,876.25
01-108-000-5325	4,592.69	.00	4,592.69
01-108-000-5335	700.00	.00	700.00
01-109-000-5011	154.51	.00	154.51
01-109-000-5536	589.97	.00	589.97
01-200-000-7001	127,028.84	.00	127,028.84
01-200-000-8001	1,709.00	.00	1,709.00
01-200-000-8002	33,494.99	.00	33,494.99
01-200-000-8003	7,115.92	.00	7,115.92
Grand Totals:	457,669.48	457,669.48-	.00

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

**NORTH COUNTY FIRE PROTECTION DISTRICT  
AMBULANCE REVENUE FY 2022-2023**

MONTH	BILLED	CONTRACTUAL WRITE DOWNS	TOTAL AR		BAD DEBT WRITE-OFFS	REFUNDS	ADJAR	DEPOSITS RECIEVED	BILLING FEES	FY 22-23 NET REVENUE	FY 21-22 NET REVENUE
			FY 22-23	FY 21-22							
7/31/2022	1,005,715.27	663,008.61	342,706.66	317,581.59	83,366.70	-	259,339.96	286,086.64	16,869.08	289,197.56	203,815.33
8/31/2022	771,213.15	578,634.09	192,579.06	315,611.85	55,288.70	-	137,230.36	276,934.78	16,339.15	260,595.63	202,470.25
9/30/2022	1,203,845.51	749,103.22	454,742.29	257,596.92	47,669.25	10,692.16	396,380.88	259,622.00	14,686.86	244,935.14	232,506.80
10/31/2022	1,171,138.51	777,063.23	394,075.28	264,909.36	49,515.13	-	344,560.15	287,858.93	16,965.71	270,893.22	177,745.72
11/30/2022	1,316,442.53	844,778.41	471,664.12	334,820.00	31,230.75	-	440,433.37	314,273.71	18,345.99	295,927.72	214,112.18
12/31/2022	1,151,678.16	814,368.68	337,309.48	283,553.48	9,765.96	1,417.68	326,125.84	306,265.78	17,970.99	288,294.79	212,638.48
1/31/2023	1,163,518.87	714,806.07	448,712.80	283,859.12	35,145.79	8,126.46	405,440.55	273,190.13	15,638.76	257,551.37	186,310.11
2/28/2023	1,214,876.96	756,226.83	458,650.13	317,155.17	95,597.96	3,956.85	359,095.32	304,363.68	17,724.00	286,639.68	268,706.46
3/31/2023	1,163,877.95	684,493.15	479,384.80	293,371.47	72,002.99	856.42	406,525.39	390,241.42	22,973.72	367,267.70	238,344.75
4/30/2023	1,293,719.33	781,339.14	512,380.19	342,618.35	110,302.17	4,061.51	398,016.51	315,065.15	18,349.21	296,715.94	203,388.19
5/31/2023			-	270,706.20			-			-	240,142.45
6/30/2023			-	302,374.55			-			-	226,968.54
<b>TOTAL:</b>	<b>11,456,026.24</b>	<b>7,363,821.43</b>	<b>4,092,204.81</b>	<b>3,011,077.31</b>	<b>589,885.40</b>	<b>29,111.08</b>	<b>3,473,208.33</b>	<b>3,013,882.22</b>	<b>175,863.47</b>	<b>2,838,018.75</b>	<b>2,140,038.27</b>
					<b>Net A/R Change</b>	<b>Net A/R Change</b>	<b>35.91%</b>			<b>New Revenue Change</b>	<b>32.62%</b>

**NORTH COUNTY FIF  
AMBULANCE R**

<u>MONTH</u>	<u>BILLED</u>	<u>CONTRACTUAL WRITE DOWNS</u>	<u>TOTAL AR FY 22-23</u>	<u>TOTAL AR FY 21-22</u>	<u>BAD DEBT WRITE-OFFS</u>
7/31/2022	\$ 163,539.78	\$ 94,158.04	\$ 69,381.74		\$ 240.00
8/31/2022	\$ 125,731.45	\$ 98,112.51	\$ 27,618.94		\$ 661.83
9/30/2022	\$ 175,692.13	\$ 119,413.03	\$ 56,279.10		\$ 50.00
10/31/2022	\$ 286,082.88	\$ 186,242.46	\$ 99,840.42		\$ 500.00
11/30/2022	\$ 303,700.22	\$ 200,227.50	\$ 103,472.72		\$ 3,351.45
12/31/2022	\$ 166,065.42	\$ 117,519.49	\$ 48,545.93		\$ 970.00
1/31/2023	\$ 284,080.53	\$ 170,443.93	\$ 113,636.60		\$ 3,210.05
2/28/2023	\$ 306,568.49	\$ 174,791.72	\$ 131,776.77		\$ 23,742.54
3/31/2023	\$ 239,216.61	\$ 154,719.44	\$ 84,497.17		\$ 5,990.98
4/30/2023	\$ 253,399.74	\$ 171,051.22	\$ 82,348.52		\$ 10,137.32
5/31/2023			\$ -		
6/30/2023			\$ -		
<b>TOTAL:</b>	\$ 2,304,077.25	\$ 1,486,679.34	\$ 817,397.91	\$ -	\$ 48,854.17
					<b>Net A/R C</b>

**RE PROTECTION DISTRICT  
 EVENUE FY 2022-2023**

<u>REFUNDS</u>	<u>ADJ AR</u>	<u>DEPOSITS RECIEVED</u>	<u>BILLING FEES</u>	<u>FY 22-23 NET REVENUE</u>	<u>FY 21-22 NET REVENUE</u>
\$ -	\$ 69,141.74	\$ 39,835.35	\$ -	\$ 39,835.35	
\$ -	\$ 26,957.11	\$ 30,107.28	\$ -	\$ 30,107.28	
\$ 1,044.50	\$ 55,184.60	\$ 28,022.05	\$ -	\$ 28,022.05	
\$ -	\$ 99,340.42	\$ 49,224.84	\$ -	\$ 49,224.84	
\$ -	\$ 100,121.27	\$ 52,082.07	\$ -	\$ 52,082.07	
\$ 144.90	\$ 47,431.03	\$ 49,196.09	\$ -	\$ 49,196.09	
\$ 1,951.29	\$ 108,475.26	\$ 45,622.59	\$ -	\$ 45,622.59	
\$ -	\$ 108,034.23	\$ 65,297.30	\$ -	\$ 65,297.30	
\$ 443.21	\$ 78,062.98	\$ 100,062.30	\$ -	\$ 100,062.30	
\$ 275.00	\$ 71,936.20	\$ 78,283.29	\$ -	\$ 78,283.29	
\$ 3,858.90	\$ 764,684.84	\$ 537,733.16	\$ -	\$ 537,733.16	\$ -
<b>hange</b>	<b>#DIV/0!</b>			<b>New Revenue Change</b>	<b>#DIV/0!</b>



**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are being presented for review and approval:

1. **Administration – Rules and Regulations – Job Descriptions - Deputy Fire Chief:**
  - Housekeeping modifications to reflect current role and responsibilities more accurately.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
JOB DESCRIPTIONS

SECTION 225.28  
~~DECEMBER 13, 2016~~  
MAY 23, 2023  
PAGE 1 OF 5

### DEPUTY FIRE CHIEF

#### 1.0. **PURPOSE:**

- 1.1. To provide a description of the physical requirements, the qualifications and the duties and responsibilities of employment within this classification with the North County Fire Protection District.

#### 2.0. **POLICY:**

- 2.1. All members classified in the position described herein shall meet all physical requirements, personal and professional qualifications. He/she shall perform the stated duties and responsibilities and all other duties as assigned.

#### 3.0. **INTENT:**

- 3.1. The intent of this Policy is to provide an overview of the abilities necessary to function appropriately within the specified classification.
- 3.2. It is also the intent to provide an overview of the typical duties and responsibilities of the stated position. This job description is not intended to delineate every facet of a particular job classification; other duties and responsibilities may be assigned as appropriate.

#### 4.0. **GENERAL JOB DESCRIPTION:**

- 4.1. The Deputy Chief, under the direction of the Fire Chief/CEO, is exempt from the competitive service and serves at the pleasure of the CEO/Fire Chief. The Deputy Chief serves as the second-in-command for the Fire District and also provides leadership and management of [a the Operations](#) Division of the organization.
- 4.2. The Deputy Chief acts as the Fire Chief/CEO in the Chief's absence. The Deputy manages the day-to-day activities of one of the functional Divisions.
- 4.3. In addition, the Deputy Chief is required to function as a Fire Ground Command Officer, is subject to call-out for major incidents and/or to act as Duty Chief. This position is represented by the Management Bargaining Group and is a Safety employee as pertains to PERS.
- 4.4. This is an "Exempt" position, as defined within applicable labor law and is not eligible for overtime compensation and is expected to attend Board meetings, community meetings and special events that may extend beyond the regular workday without additional compensation. The Deputy Chief normally works a





# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
JOB DESCRIPTIONS

SECTION 225.28  
~~MAY 23, 2023~~ ~~DECEMBER 13, 2016~~  
PAGE 2 OF 5

### DEPUTY FIRE CHIEF

forty (40)-hour per week work schedule as defined in the Management MOU, ~~either a straight forty (40)-hour work week or a 9/80 work schedule as specifically approved by the Fire Chief/CEO.~~

- 4.4.1. The Deputy Chief may be requested to respond to major incidents, which may require work after normal business hours or on weekends. The Deputy Chief may be entitled to compensation for additional hours worked, as defined in the District's Management MOU ~~with the Management labor group.~~

#### 4.5. MINIMUM REQUIREMENTS:

##### 4.5.1. EXPERIENCE:

- 4.5.1.1. A minimum of five (5) years' experience as a Battalion Chief or two (2) years as a Division Chief is required. Additional education, certification or related comparable professional experience above the minimum required *may* be substituted to meet the experience requirements. Each of the following may be utilized to substitute for one (1) year of experience:
- 4.5.1.2. Accreditation from the Center for Public Safety Excellence as a Chief Fire Officer (CFO).
- 4.5.1.3. Graduation from the National Fire Academy Executive Fire Officer Program (EFO).
- 4.5.1.4. Completion of the IAFC Executive Chief Officer program (ECO).
- 4.5.1.5. A Master's Degree in Fire Administration, Public Administration, Business Administration, or a closely related field may be substituted for two (2) years of experience.

##### 4.5.2. EDUCATION:

- 4.5.2.1. A Bachelor's Degree in Fire Science, Business, Management, Public Administration or other major course of study directly applicable to the roles and responsibilities of the position is required.

4.5.2.2. A Master's Degree or other advanced course of study such as graduation from the Executive Fire Officer Program, at the National Fire Academy, Naval Postgraduate School Executive Leaders Program, Chief Fire Officer Designation (CFO) through the Center for Public Safety Excellence or the Harvard Fellowship in Local Government Leadership is also desirable.

4.5.2.3. Completion of or current enrollment in, the Executive Fire Officer (EFO) Program at the National Fire Academy or the Executive Chief



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
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JOB DESCRIPTIONS

SECTION 225.28  
~~DECEMBER 13, 2016~~  
MAY 23, 2023  
PAGE 3 OF 5

### DEPUTY FIRE CHIEF

Fire Officer (NFPA Fire Officer IV) through the California State Fire Marshal or equivalent certifying authority is highly desirable.

4.5.2.4. Chief Fire Officer Designation (CFOD) issued by the Commission on Public Safety Excellence or Fire Chief Designation through the California State Fire Marshal is preferred. CFOD may be recognized as equivalent to OSFM Chief Officer or Fire Chief Certification for out of state candidates.

4.5.2.2.4.5.2.5.

#### 4.5.3. LICENSES AND CERTIFICATIONS - REQUIRED PRIOR TO APPLICATION:

- 4.5.3.1. CICCS CERTIFICATION: Strike Team Leader (or eligibility for certification) is required. If not certified upon appointment, must complete certification prior to completion of probationary period.
- 4.5.3.2. Chief Officer CERTIFICATION: California Chief Officer Certification or equivalent is required as approved by the Fire Chief/CEO. [Examples of qualifying certifications are: ProBoard or IFSAC Fire Officer IV Certification].
- 4.5.3.3. HAZARDOUS MATERIALS:
  - 4.5.3.3.1. First Responder Operations is required.
  - 4.5.3.3.2. Hazardous Materials Incident Commander training and certification is required. Includes completion of Command 2B and/or CSTI Hazardous Materials I/C class and certification by the NCFPD Fire Chief/CEO as a HAZMAT Incident Commander.
- 4.5.3.4. EMT CERTIFICATION: A minimum of Emergency Medical Technician I certification is required.
- 4.5.3.5. CALIFORNIA CLASS C DRIVER'S LICENSE: Currently possess and maintain at all times. Must be insurable by the District's liability insurer.
- 4.5.3.6. Rescue Systems 1.
- 4.5.3.7. NIMS Compliance as currently required by NIMS.

#### 4.5.4. KNOWLEDGE AND ABILITIES:

- 4.5.4.1. Knowledge of business and personnel management, Special District, Fire District, & labor and employment law; business finance and budgeting; risk management, emergency rescue procedures and practices involving fire, chemical or other threats; firefighting principles, techniques and principles of hydraulics applied to fire suppression;



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
RULES AND REGULATIONS  
JOB DESCRIPTIONS

SECTION 225.28

MAY 23, 2023~~DECEMBER 13, 2016~~

PAGE 4 OF 5

### DEPUTY FIRE CHIEF

modern fire prevention and suppression methods, fire behavior and basic fire chemistry; basic and advanced life support; departmental rules and regulations on fire prevention, safety, fire codes and rescue methods to include State laws and municipal codes and ordinances related to fire prevention and inspection work; hazardous, toxic and/or explosive materials; area terrain, geography, roadways and other relevant characteristics.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
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~~DECEMBER 13, 2016~~  
MAY 23, 2023  
PAGE 5 OF 5

### DEPUTY FIRE CHIEF

4.5.4.1-4.5.4.2. Ability to work in a collaborative and confidential capacity with the Fire Chief/CEO and Labor representatives; support the Fire Chief/CEO in furtherance of the District’s initiatives; mentor subordinate officers and assigned staff; delegate authority and hold subordinates accountable, react quickly and calmly in emergency situations; supervise and coordinate all activities of the department and personnel; to interpret, enforce and ensure the enforcement of laws, ordinances, statutes and other regulations; perform and/or supervise investigations; plan, coordinate, develop, implement and evaluate all District programs; and prepare and maintain department reports, records and budgets.

#### 4.6. RESIDENCY REQUIREMENT:

4.6.1. Within six (6) months of appointment to the position and throughout term in the position, must reside within forty-five (45) minutes travel time (normal driving conditions) of the headquarters/administrative offices for the District.

#### 4.7. PHYSICAL REQUIREMENTS:

4.7.1. As defined in the [District’s Wellness/Fitness Program](#) for Chief Officers.

#### ~~5.0.~~ REFERENCES:

~~5.1.~~ [Management MOU.](#)

#### ~~6.0.~~ RELATED POLICIES/FORMS:

#### ~~6.1.~~ POLICIES:

~~6.1.1.~~ [Illness and Injury Prevention Program.](#)

~~6.2.~~ FORMS: ~~None.~~

LAST REVIEW:	10-25-16	11-14-11	12-21-10			L/M Review:	10-25-16
LAST UPDATE:	10-25-16	11-14-11	12-21-10				
FC/BOD APPROVAL:	12-13-16	12-13-11	06-14-04				
TRACKER:	<a href="#">225.28</a>						

# North County Fire



## MONTHLY OPERATIONS ACTIVITY REPORT:

**Apr 2023**

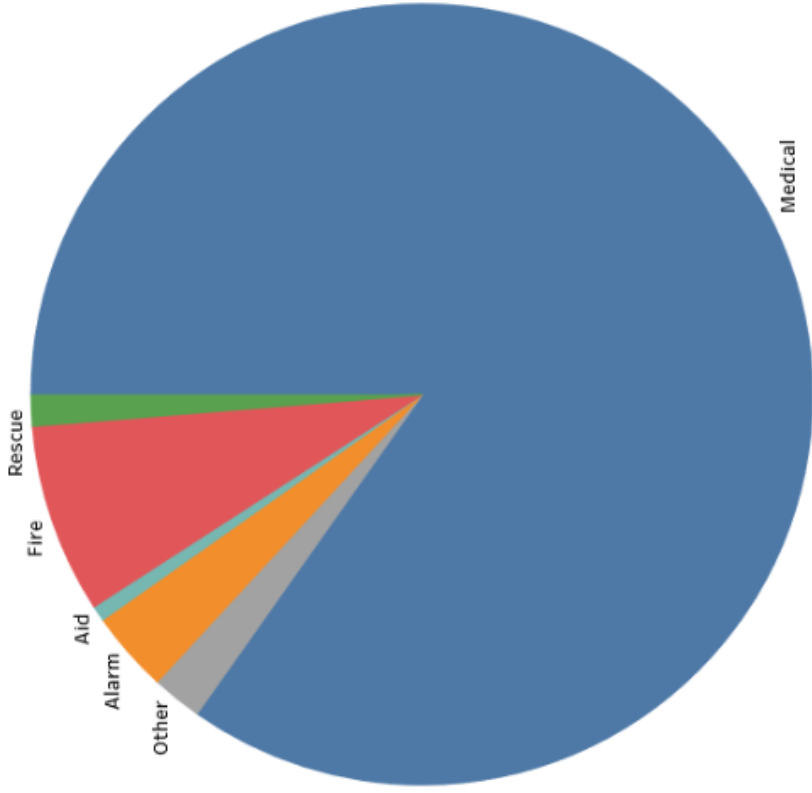
# Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD  
April 2023

Agency  
NORTH COUNTY FPD

Month and Year  
April 2023

Medical	529 incidents / 84.78%
Fire	49 incidents / 7.85%
Alarm	21 incidents / 3.37%
Aid	4 incidents / 0.64%
Rescue	8 incidents / 1.28%
Other	13 incidents / 2.08%
Grand Total	624 incidents / 100.00%



Problem Category

- Medical
- Other
- Alarm
- Aid
- Fire
- Rescue

**Total incidents year to date:**

**Apr 2022: 2,187**

**Apr 2023: 2,400**

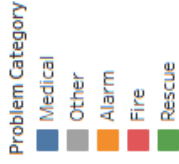
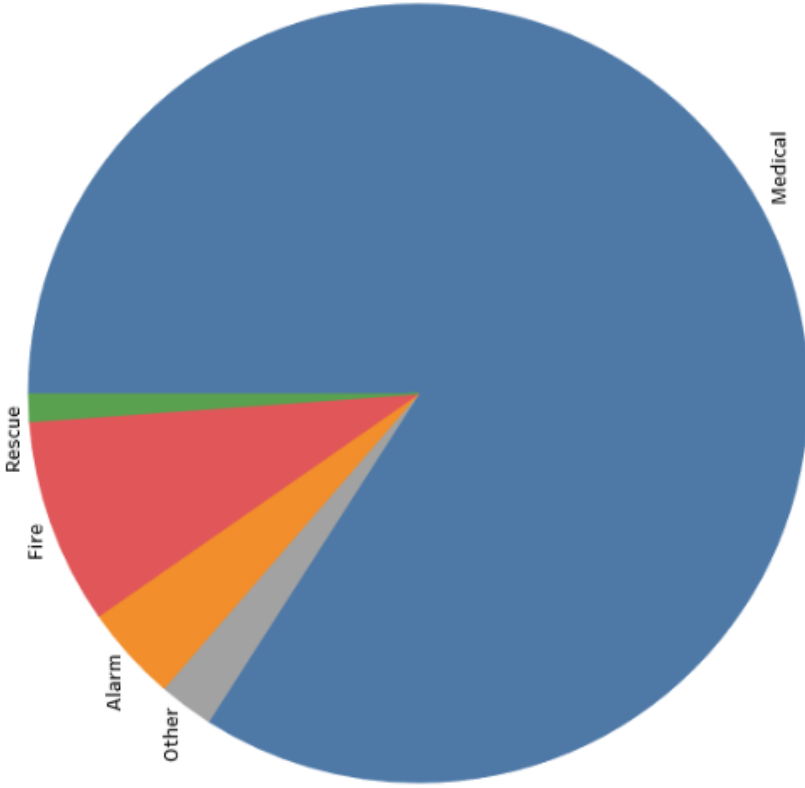


# Incidents in Jurisdiction

Incidents in NORTH COUNTY FPD Jurisdiction  
April 2023

Jurisdiction	NORTH COUNTY FPD
Month and Year	April 2023

Medical	443 incidents / 84.06%
Fire	45 incidents / 8.54%
Alarm	21 incidents / 3.98%
Rescue	6 incidents / 1.14%
Other	12 incidents / 2.28%
Grand Total	527 incidents / 100.00%



**Total incidents year to date:  
Apr 2022: 1,889  
Apr 2023: 2,056**



# Turnout Time

(Time of station notification to responding)

## 90<sup>th</sup> Percentile – Emergency Calls Only

Shift	Unit Name	April	Shift	Unit Name	April	Shift	Unit Name	April
A-SHIFT	B111	0:01:53 (6)	B-SHIFT	B111	0:01:37 (7)	C-SHIFT	B111	0:00:12 (4)
	E111	0:01:21 (52)		BLS116	0:00:45 (2)		BLS116	0:00:02 (2)
	E112	0:00:46 (24)		E111	0:01:15 (48)		E111	0:01:45 (60)
	E113	0:02:25 (14)		E112	0:01:32 (28)		E112	0:01:54 (34)
	E114	0:01:49 (23)		E113	0:01:55 (14)		E113	0:01:02 (19)
	E115	0:01:02 (15)		E114	0:01:51 (20)		E114	0:01:56 (33)
	M111	0:01:20 (47)		E115	0:01:41 (23)		E115	0:01:28 (20)
	M114	0:01:40 (34)		M111	0:01:25 (41)		M111	0:01:47 (49)
	M115	0:01:04 (28)		M114	0:01:52 (35)		M114	0:01:55 (40)
				M115	0:01:36 (28)		M115	0:01:51 (38)
				RA115	0:00:27 (2)		M117	0:00:02 (1)





# Aid Given/Received

Aid Given by NORTH COUNTY FPD  
April 2023 : Incident Count

Jurisdiction (group)	Count
CAL FIRE	26
CAMP PENDLETON	1
CARLSBAD FD	
ENC / SOL / DMR FD	
ESCONDIDO FD	
NORTH COUNTY FPD	
OCEANSIDE FD	42
PALA FD	8
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	1
SAN DIEGO FD	
SAN MARCOS FD	
SAN PASQUAL RESV FD	1
VALLEY CENTER FPD	3
VISTA FD	16
<b>Grand Total</b>	<b>98</b>

Incidents outside of jurisdiction to which units were assigned, sorted by jurisdiction

Aid Received by NORTH COUNTY FPD  
April 2023 : Incident Count

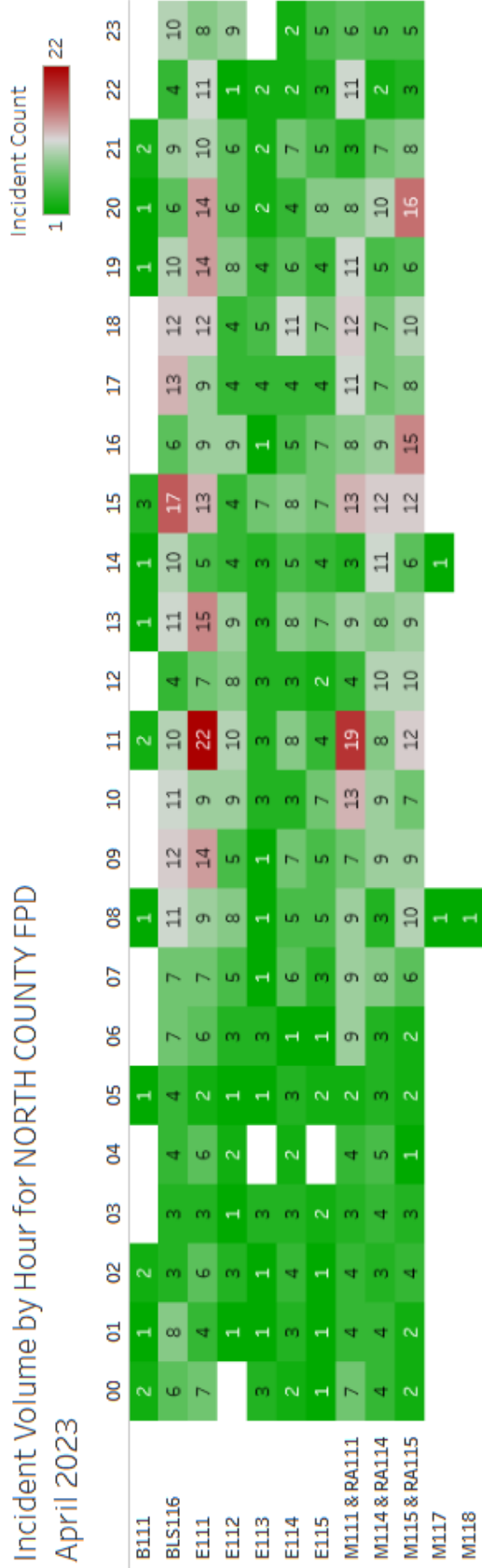
Home Jurisdiction	Count
CAL FIRE	2
CAMP PENDLETON	21
CARLSBAD FD	
ENC / SOL / DMR FD	
ESCONDIDO FD	
NORTH COUNTY FPD	
OCEANSIDE FD	20
PALA FD	9
PAUMA FD	
RANCHO SANTA FE FPD	
RINCON FD	
SAN DIEGO FD	
SAN MARCOS FD	4
SAN PASQUAL RESV FD	
VALLEY CENTER FPD	
VISTA FD	42
<b>Grand Total</b>	<b>98</b>

Incidents within jurisdiction to which outside units were assigned, sorted by home jurisdiction



# Incident Volume by Hour

Incident Volume by Hour for NORTH COUNTY FPD  
April 2023



Count of ID broken down by Time Assigned Hour vs. Unit Name.



# Incidents by Unit

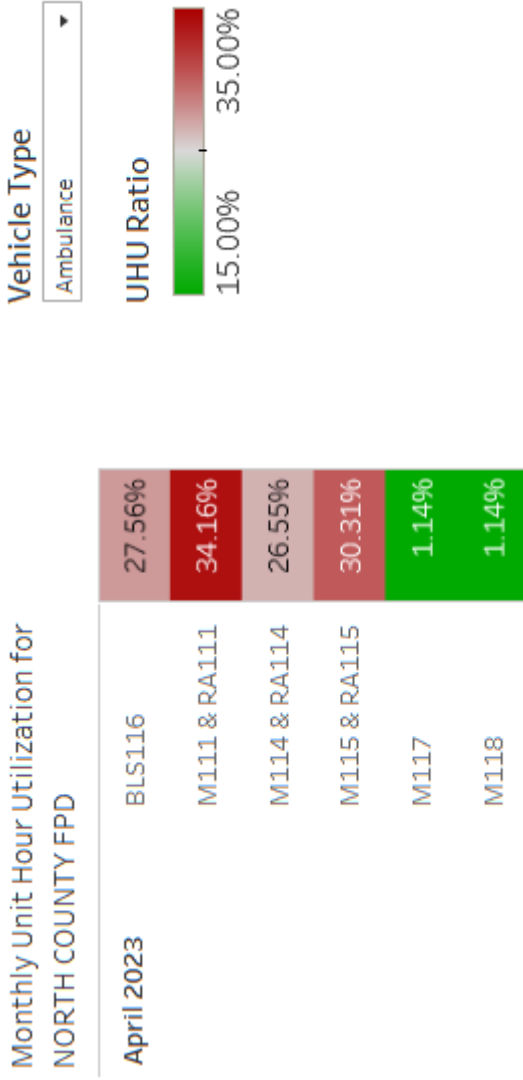
Incidents by Unit for NORTH COUNTY FPD  
April 2023

<b>Ambulance</b>	BLS116	198
	M111 & RA111	189
	M114 & RA114	156
	M115 & RA115	168
	M117	2
	M118	1
	<b>Total</b>	<b>713</b>
<b>Engine / Truck</b>	E111	222
	E112	120
	E113	57
	E114	112
	E115	95
	<b>Total</b>	<b>584</b>
<b>Other Units</b>	B111	18
	<b>Total</b>	<b>18</b>
<b>Grand Total</b>		<b>935</b>

Count of Distinct Time Assigned broken down by Apparatus Type and Unit Name.



# Ambulance Unit Hour Utilization



UHU percentages are calculated only for completed months/years. The current month/year will not show a correct value. Time Committed is calculated by Time Call Cleared minus Time Assigned.



# Transports

## NORTH COUNTY FPD Transports April 2023

Name	#
BLS116	107
M111	120
M114	92
M115	89
M117	1
RA115	4
<b>Grand Total</b>	<b>413</b>

These two tables display a distinct count of ID broken down by Destination. Only transports which arrive at a destination are counted.

## NORTH COUNTY FPD Transport Destinations April 2023

Destinations	#
PALOMAR HOSPITAL	159
TEMECULA VALLEY HOSPITAL	139
TRI CITY MEDICAL CENTER (TCMC)	84
SCRIPPS ENCINITAS HOSPITAL	18
MCP NAVAL HOSPITAL	4
RANCHO SPRINGS HOSP.	3
CHILDRENS HOSPITAL	3
INLAND VALLEY HOSPITAL	2
KAISER SAN DIEGO MEDICAL CENTER	1
<b>Grand Total</b>	<b>413</b>



# Health & Safety

Injuries &  
Illness

**1** Injuries

Accidents

**0** vehicle





**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS AND BOARD CLERK CANPINAR  
**DATE:** MAY 23, 2023  
**SUBJECT:** SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD ELECTION

## **ACTION AGENDA**

### **RECOMMENDATION:**

That the Board of Directors consider a vote for one candidate for the San Diego County Consolidated Redevelopment Oversight Board.

### **BACKGROUND:**

The NCFPD Board of Directors has an opportunity to vote for a representative to serve on the San Diego County Consolidated Redevelopment Oversight Board. Candidates are Board members from districts that receive redevelopment monies.

### **DISCUSSION:**

There are nineteen (19) eligible independent Special Districts in San Diego County that are enrolled (Attachment B) in the Redevelopment Property Tax Trust Fund (RPTTF), and a total of fifty-seven (57) Special Districts can vote (Attachment A). NCFPD is not enrolled in the RPTTF. The two candidates listed on the ballot are as follows:

- Tim Robles of Lakeside Fire Protection District
- Patrick Sanchez of Vista Irrigation District

Signed ballots must be returned to LAFCO **no later than Monday, July 3, 2023.**

**FISCAL ANALYSIS:** No fiscal impact.

### **SUMMARY:**

Board members should determine which candidate they would like to vote for. If there is a motion to vote for a candidate, the Board Clerk will submit a formal and signed ballot (Attachment C) to LAFCO. If no candidate is chosen, there is no further action needed.

# Attachment A



## Attachment A

### Independent Special Districts in San Diego County

- Eligible to Make a Nomination for Appointment to Oversight Board -

Alpine Fire Protection District	Rancho Santa Fe Fire Protection
Bonita-Sunnyside Fire Protection	Resource Conservation District of San Diego County
Borrego Springs Fire Protection	Rincon Del Diablo Municipal Water District
Borrego Water District	Rincon Ranch Community Services District
Canebrake County Water District	San Luis Rey Municipal Water District
Cuyamaca Water District	San Miguel Fire Protection District
Deer Springs Fire Protection	Santa Fe Irrigation District
Descanso Community Services District	South Bay Irrigation District
Fairbanks Ranch Community Services District	Tri City Hospital District
Fallbrook Regional Health District	Upper San Luis Rey Resource Conservation District
Fallbrook Public Utility District	Vallecitos Water District
Grossmont Healthcare District	Valley Center Cemetery District
Helix Water District	Valley Center Fire Protection
Jacumba Community Services District	Valley Center Municipal Water District
Julian-Cuyamaca Fire Protection	Vista Fire Protection District
Lake Cuyamaca Recreation & Park	Vista Irrigation District
Lakeside Fire Protection District	Whispering Palms Community Services District
Lakeside Water District	Wynola Water District
Leucadia Wastewater District	Yuima Municipal Water District
Lower Sweetwater Fire Protection	
Majestic Pines Community Services District	
Mission Resource Conservation	
Mootamai Municipal Water District	
Morro Hills Community Services District	
North County Cemetery District	
North County Fire Protection	
Olivenhain Municipal Water District	
Otay Water District	
Padre Dam Municipal Water District	
Palomar Health District	
Pauma Municipal Water District	
Pauma Valley Community Services District	
Pomerado Cemetery District	
Questhaven Municipal Water District	
Rainbow Municipal Water District	
Ramona Cemetery District	
Ramona Municipal Water District	
Rancho Santa Fe Community Services District	

# **Attachment B**

## Attachment B

### **Independent Special Districts in San Diego County | Enrolled in Redevelopment Property Tax Trust Fund (RPTTF)**

- Elected or Appointed Board Members are Eligible for Nomination to Oversight Board -

Grossmont Healthcare District  
Lakeside Fire Protection District  
Lakeside Water District  
Leucadia Wastewater District  
Lower Sweetwater Fire Protection District  
North County Cemetery District  
Olivenhain Municipal Water District  
Otay Water District  
Padre Dam Municipal Water District  
Palomar Health District  
Pomerado Cemetery District  
Resource Conservation District of Greater San Diego County  
Rincon del Diablo Municipal Water District  
San Marcos Fire Protection District  
San Miguel Fire Protection District  
Santa Fe Irrigation District  
Tri-City Healthcare District  
Vallecitos Water District  
Vista Irrigation District

# Attachment C

Attachment C



San Diego County  
Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

May 3, 2023

**TO:** Independent Special Districts  
**FROM:** Tamaron Lockett, Commission Clerk  
**SUBJECT:** Extension for San Diego County Consolidated Redevelopment Oversight Board | Ballot deadline July 3, 2023

This notice serves as a 60-day automatic extension under statue – for the San Diego County Consolidated Redevelopment Oversight Board. The San Diego Local Agency Formation Commission (LAFCO) did not receive a quorum of 29 ballots for the deadline of May 1, 2023. San Diego LAFCO encourages ALL independent special districts to submit a ballot ahead of the extended deadline to help ensure special district have an elected representative serving on the RDA Oversight Board.

Ballots must be returned to San Diego LAFCO no later than **Monday, July 3, 2023**. State law specifies on the presiding officer, or their alternates as designated by the governing board must take action on the ballot. Accordingly, if time constraints prevent the item getting placed on an agenda for full board discussion and action, the presiding officer or alternate should complete and return the ballot to LAFCO in order to make the election deadline. **A ballot received without a signature will not be counted.** Attached is the ballot form and election materials can also be found on our website at [www.sdlafco.org](http://www.sdlafco.org). The ballots can be emailed to [tamaron.lockett@sdcountry.ca.gov](mailto:tamaron.lockett@sdcountry.ca.gov) include **“District Name” and “RDA Oversight Board Ballot”**.

Should you have any questions, please contact me at (619) 321-3380. Thank you.

Attachment:  
Ballot form

Administration:  
Keene Simonds, Executive Officer  
2550 Fifth Avenue, Suite 725  
San Diego, California 92103  
T 619.321.3380  
E [lafco@sdcountry.ca.gov](mailto:lafco@sdcountry.ca.gov)  
[www.sdlafco.org](http://www.sdlafco.org)

Chair Jim Devmond  
County of San Diego  
Joel Anderson  
County of San Diego  
Nora Varga, Alt.  
County of San Diego

Kristi Becker  
City of Solana Beach  
Dane White  
City of Escondido  
John McEann, Alt.  
City of Chula Vista

Vice Chair Stephen Whitburn  
City of San Diego  
Marni von Wilpert, Alt.  
City of San Diego

Jo MacKenzie  
Vista Irrigation  
Barry Willis  
Alpine Fire Protection  
David A. Drake, Alt.  
Rincon del Diablo

Andy Vanderkaan  
General Public  
Harry Mathis, Alt.  
General Public

**SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD  
ELECTION BALLOT and VOTE CERTIFICATION**

**VOTE FOR ONLY ONE NOMINEE**

**Tim Robles** (Lakeside Fire Protection District)

**Patrick Sanchez** (Vista Irrigation District)

I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of District)

for the Consolidated Redevelopment Oversight Board Election as:

- the presiding officer, or
- the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**Return Ballot and Vote Certification Form to:**  
**San Diego LAFCO**  
**Tamaron Lockett**  
**2550 Fifth Avenue, Suite 725**  
**San Diego, CA 92103**  
**(619) 321-3380 (office)**  
**Email: [tamaron.lockett@sdcounty.ca.gov](mailto:tamaron.lockett@sdcounty.ca.gov)**  
**Deadline: Monday, July 3, 2023**



# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** DISTRICT FACILITIES REPLACEMENT PLAN

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the NCFPD Board of Directors (BOD) discuss and approve the revised District *Facilities Replacement Plan*.

#### **BACKGROUND:**

In October of 2020 the BOD approved a *Facilities Replacement Plan*. Over the past several years the District has realized a steady increase in revenue and grant funding allowing for much-needed capital facility projects to be planned and started ahead of schedule. With several capital facility projects under way, the *Facility Replacement Plan* is in need of revision.

#### **DISCUSSION:**

Currently the District is completing Phase II of the Fire Station #2 renovation, planning for a renovation of Fire Admin, in phase II of the Fire Station #3 renovation, and launching phase I of the Fire Station #4 replacement project. These capital projects will address years of deferred maintenance and construction delays. The *Facility Replacement Plan* establishes capital facility renovation/replacement project timeframe guidelines.

#### **FISCAL ANALYSIS:**

The District is preliminarily allocating \$1,119,450.00 in the FY 23/24 budget toward ongoing facility capital improvements which will be committed to the debt service of Fire Station #5, the Administrative Building and station solar. This annual reoccurring revenue will also fund future debt service for Fire Station #4.

#### **SUMMARY:**

The *Facility Replacement Plan* serves as a guideline for decision making on future capital facility projects. Ensuring that future capital projects are fully funded should be considered a high priority for the District each budget year.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

ADMINISTRATION  
BUSINESS MANAGEMENT  
BUDGET AND FUND MANAGEMENT

SECTION 211.14  
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### FACILITIES REPLACEMENT PLAN

#### 1.0. **PURPOSE:**

1.1. To provide District leadership with guidelines for establishing funding for District facility renovation/replacement of District facilities in accordance with the District's Facilities Replacement Funding Plan.

1.2. To ensure the District's facilities continue has a plan to renovate/replace facilities to:

- Meet all contemporary contemporary fire, life safety, and operational design standards.
- Ensure the health & safety of the District's employees.
- Optimize customer service to our constituents.
- Ensure District facilities maintain a state of operational readiness.
- Minimize accumulated deferred maintenance.
- Ensure that the District has established permanent facilities.
- To provide budgetary guidance and methodology that designates the deposits necessary to fund a "Capital Facility Reserve Account", ensuring adequate funding for facility renovation/replacement.

~~1.2. in order to ensure the health & safety of the District's employees and optimal customer service to our constituents.~~

~~1.3. To ensure the District's facilities maintain a constant state of operational readiness and minimize accumulated deferred maintenance (ADM).~~

~~1.4. To ensure that the District has established permanent facilities prior to build-out.~~

~~1.5. To provide budgetary guidance and a methodology that designates the deposits necessary to fund reserve accounts, ensuring adequate funding at a designated time of acquisition.~~

#### 2.0. **POLICY:**

2.1. To establish a facility replacement plan that is realistic, attainable, and affordable.

~~2.1.2.2. At specified intervals, the District shall recommend establish and maintain a Facility Reserve Plan that establishes capital funding needs with timeframes to renovate/replace District facilities. renovation/replacement of all District facilities and set aside monies sufficient to fund those capital improvement projects.~~





# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

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### FACILITIES REPLACEMENT PLAN

~~2.3. Industry best practices suggest the optimal useful life of a fire station to be 50 years. As several of the District facilities are at or near the end of their useful life, the District's goal will ultimately be to replace one fire station. The plan shall be revised every three (3) years to ensure relevance to project timelines as revenue/needs change. Below is the timeline for facility renovation/ construction as of 2023: approximately every 12 years, based upon the following schedule:~~

~~2.2.~~

<u>FACILITY</u>	<u>YEAR BUILT</u>	<u>REPLACEMENT</u>
NCF1	1962	2039-2042
NCF2 (Renovation)	1963	2022-2023
NCF3 (Renovation/Addition)	1982	2024-2025
NCF4 (Full Replacement)	1979	2024-2027
NCF5	2014	2075-2078
Maintenance facility	2008	2057-2060
NCF Admin (Renovation)	1990	2023-2024

	<u>YEAR BUILT</u>	<u>REPLACEMENT</u>
2 Station #3 (Temp. Facility)	1982	2021
2 Station #4 (Temp. Facility)	1979	2023
2 HQ (incl. training & storage)	1962	2034
2 Station #2	1963	2044
2 Maintenance facility	2008	2056
2 Station #5	2014	2068

~~2.3. During the annual preliminary budgeting process, StaffThe District will identify projectand update projected replacement costs for current and planned facility projects.all facilities The annually and adjust deposits to Capital Facility Reservereserve Aaccounts shall be funded accordingly. The Capital Facility Reserve Account should be funded to meet cash projects and those requiring debt service. Any adjustments -will require Board approval annually through the budget adoption process. The District will annually deposit the amount identified in the Facilities Replacement Funding Plan into the Facilities & CIP Reserves.<sup>1</sup>~~

~~2.4.~~

<sup>1</sup>This reflects a preliminary estimate of costs that will be adjusted when the purchase is made.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## POLICY AND PROCEDURE MANUAL

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### FACILITIES REPLACEMENT PLAN

~~2.3.1-2.4.1.~~ Deposits to Capital Facility Reserve Account ~~Facilities & CIP Reserves~~ are subject to available revenue and other budgetary considerations.

~~2.3.2-2.4.2.~~ In such years that insufficient funds are available, the District will utilize excess revenue over expenditures (aka "rollover") at the end of the fiscal year to make up deposits to this reserve account for prior years' shortfalls.

~~2.4.2.5.~~ ~~In order to~~ To ensure adequate sustainable funding, the District will budget a minimum of 3.5%, and up to 5%, of ongoing revenue (property taxes & fees) to meet the needs of ~~ward~~ the Facilities Replacement Plan. ~~Based upon funding cycles, this may be represented via a combination of debt service payments and deposits to reserves.~~

#### 3.0. **PROCEDURE:**

3.1. ~~The Fire Chief~~ The Facilities Committee shall ensure a high degree of Staff priority is given to ~~strive to~~ maintain District facilities ~~in order to~~ to ensure optimal operational readiness and to minimize Accumulated ~~Deferred~~ Maintenance (ADM). This shall be accomplished through an annual facilities inspection by the Fire Chief and, the Division Chief responsible for overseeing facility projects ~~program~~.

3.2. The District ~~shall~~ will provide sufficient funding to the Facilities and Grounds ~~to the facilities maintenance program~~ Account in the annual budget to ensure ADM is kept at a minimum ~~in order to~~ to extend facility life to the time of scheduled replacement. ~~provide design specifications for facilities that are scheduled for replacement.~~

3.3. Annually, the Fire Chief should review the Facilities Replacement Plan to ensure facility projects are being completed. This would include an evaluation of maintenance and/or renovation needs, and/or full facility replacement. A recommendation for funding the Capital Facility Reserve Account should then be made to the Board for consideration and inclusion into the annual budget. Every five (5) years the facilities committee will evaluate the anticipated end of useful life for each of the District facilities and update replacement costs for each. They will make recommendations to adjust the facilities replacement plan and deposits to the Facilities & CIP Reserve accounts accordingly.



# NORTH COUNTY FIRE PROTECTION DISTRICT

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### **FACILITIES REPLACEMENT PLAN**

~~3.4. In order to ensure timely replacement of facilities, the facilities committee will develop a complete project plan for each station construction project five (5) years prior to anticipated completion of construction.~~



# NORTH COUNTY FIRE PROTECTION DISTRICT

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### FACILITIES REPLACEMENT PLAN

1.0. **PURPOSE:**

- 1.1. To provide District leadership with guidelines for establishing funding for District facility renovation/replacement.
- 1.2. To ensure the District has a plan to renovate/replace facilities to:
  - Meet contemporary operational design standards.
  - Ensure the health & safety of the District’s employees.
  - Optimize customer service to our constituents.
  - Ensure District facilities maintain a state of operational readiness.
  - Minimize accumulated deferred maintenance.
  - Ensure that the District has established permanent facilities.
  - To provide budgetary guidance and methodology that designates the deposits necessary to fund a “Capital Facility Reserve Account”, ensuring adequate funding for facility renovation/replacement.

2.0. **POLICY:**

- 2.1. To establish a facility replacement plan that is realistic, attainable, and affordable.
- 2.2. The District shall establish and maintain a Facility Reserve Plan that establishes capital funding needs with timeframes to renovate/replace District facilities.
- 2.3. The plan shall be revised every three (3) years to ensure relevance to project timelines as revenue/needs change. Below is the timeline for facility renovation/ construction as of 2023:

FACILITY	YEAR BUILT	REPLACEMENT
NCF1	1962	2039-2042
NCF2 (Renovation)	1963	2022-2023
NCF3 (Renovation/Addition)	1982	2024-2025
NCF4 (Full Replacement)	1979	2024-2027
NCF5	2014	2075-2078
Maintenance facility	2008	2057-2060
NCF Admin (Renovation)	1990	2023-2024



# NORTH COUNTY FIRE PROTECTION DISTRICT

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### FACILITIES REPLACEMENT PLAN

- 2.4. During the annual preliminary budgeting process, Staff will identify project costs for current and planned facility projects. The Capital Facility Reserve Account shall be funded accordingly. The Capital Facility Reserve Account should be funded to meet cash projects and those requiring debt service. Adjustments will require Board approval annually through the budget adoption process.
  - 2.4.1. Deposits to Capital Facility Reserve Account are subject to available revenue and other budgetary considerations.
  - 2.4.2. In such years that insufficient funds are available, the District will utilize excess revenue over expenditures (aka “rollover”) at the end of the fiscal year to make up deposits to this reserve account for prior years’ shortfalls.
- 2.5. To ensure adequate sustainable funding, the District will budget a minimum of 3.5%, and up to 5%, of ongoing revenue (property taxes & fees) to meet the needs of the Facilities Replacement Plan.
- 3.0. **PROCEDURE:**
  - 3.1. The Fire Chief shall ensure a high degree of Staff priority is given to maintain District facilities to ensure optimal operational readiness and to minimize Accumulated Deferred Maintenance (ADM). This shall be accomplished through an annual facilities inspection by the Fire Chief and, the Division Chief responsible for overseeing facility projects.
  - 3.2. The District shall provide sufficient funding to the *Facilities and Grounds Account* in the annual budget to ensure ADM is kept at a minimum to extend facility life to the time of scheduled replacement.
  - 3.3. Annually, the Fire Chief should review the Facilities Replacement Plan to ensure facility projects are being completed. This would include an evaluation of maintenance and/or renovation needs, and/or full facility replacement. A recommendation for funding the Capital Facility Reserve Account should then be made to the Board for consideration and inclusion into the annual budget.

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# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** NCFPD FIRE MITIGATION FEE PUBLIC HEARING

### **ACTION AGENDA**

#### **RECOMMENDATION:**

- **Public Hearing May 23, 2023, 5:05 pm** -NCFPD Resolution #2023-06 (Attachment A) to participate in the updated County of San Diego Fire Mitigation Fee (FMF) Program with associated Capital Improvement Plan (CIP) for fiscal year 2023-2024.
- Approve NCFPD Resolution #2023-06 to:
  - Participate in the updated County of San Diego Fire Mitigation Fee (FMF) Program and;
  - Approve the use of fire mitigation fee revenue for the identified Capital Improvement Plan (CIP) on NCFPD Resolution #2023-06 for fiscal year 2023-2024.

#### **BACKGROUND:**

Pursuant to California Government Code Section 66000, et seq. (Mitigation Fee Act), the County of San Diego is authorized to collect a mitigation fee from applicants for new development to defray costs related to facilities that are incurred due to development. To participate, the District must pass a resolution to participate and for the County to collect up to 100% of the FMF on the District's behalf from applicants for building permits or other permits for development within the District's boundaries. The Resolution must also include a five-year Capital Improvement Plan (CIP) indicating the approximate location, size, time of availability, and cost estimates for long-term Facilities to be financed with the FMF revenue.

#### **DISCUSSION:**

New development is anticipated in the District and existing facilities will be inadequate to provide fire suppression or emergency medical services, creating a situation perilous to public health and safety. To mitigate the impacts caused by new development, the District must improve or expand existing facilities and/or construct or acquire new facilities.

The County has established fee ceilings for types of construction by Chapter 3 of Division 10 of Title 8 (commencing with Section 810.301) of the County Code of Regulatory Ordinances (Fire Mitigation Fee Ordinance). Except as otherwise provided in the County Code or state law, all FMF revenue shall be used only to expand the availability of facilities to serve new development within the District’s boundaries. FMF revenue shall not be used to address existing deficiencies but may be used in response to increased demand reasonably related to the new development to refurbish existing facilities to maintain an existing level of service or achieve an adopted level of service.

**FISCAL ANALYSIS:**

The County of San Diego recently conducted a FMF “NEXUS” Study to determine appropriate fees for each San Diego County Fire Protection District. The revised fee schedule for the NCFPD is attached (Attachment B). The District currently has \$1.6M in FMF allocated to the Station 4 replacement project.

**SUMMARY:**

The combined participation/CIP resolution will be the new County standard moving forward. It is anticipated that the new fee schedule would be implemented July 1, 2023. An approved Resolution would be sent to the County of San Diego for recording.



## PUBLIC NOTICE

**NOTICE IS HEREBY GIVEN** THAT THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, 330 South Main Avenue, Fallbrook, California, County of San Diego, will conduct a Public Hearing on **Tuesday, May 23, 2023, at a time certain of 5:05 p.m.** at the Fallbrook Public Utility District, 990 East Mission Road, Fallbrook, California, adopting a Resolution establishing a **Multi-Year Facilities and Equipment Plan for the Fire Mitigation Fee Program** to comply with Government Code §§66000-66002 and the County of San Diego Fire Mitigation Fee Ordinance.

Any taxpayer may appear at said time and place and be heard regarding this item.

Dominic Fieri, Fire Marshal  
North County Fire Protection District  
(760) 723-2010

**BY ORDER OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT.**

Mavis Canpinar  
Board Clerk  
Dated: April 25, 2023

# Attachment A

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2023-06



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT TO PARTICIPATE IN THE COUNTY OF SAN DIEGO FIRE MITIGATION FEE PROGRAM FOR FISCAL YEAR 2023-2024 AND ADOPT A CAPITAL IMPROVEMENT PLAN FOR THE USE OF FIRE MITIGATION FEE REVENUE

WHEREAS, the North County Fire Protection District (District) requires long-term fire protection facilities and equipment (Facilities) to provide fire suppression or emergency medical services within the District's boundaries;

WHEREAS, new development is anticipated in the District, and existing Facilities will be inadequate to provide fire suppression or emergency medical services, creating a situation perilous to public health and safety;

WHEREAS, to mitigate the impacts caused by new development, the District must improve or expand existing Facilities and/or construct or acquire new Facilities;

WHEREAS, the District lacks sufficient funds for new or improved Facilities from fund balances, capital facility funds, property tax sources, or any other appropriate source, and annexation and plan check fees charges by the District do not include a payment toward the costs of Facilities as a component of those fees;

WHEREAS, pursuant to California Government Code Section 66000, et seq. (Mitigation Fee Act), the County of San Diego (County) is authorized to collect a mitigation fee from applicants for new development to defray costs related to Facilities that are incurred due to the development;

WHEREAS, the County has established fee ceilings for types of construction by Chapter 3 of Division 10 of Title 8 (commencing with Section 810.301) of the County Code of Regulatory Ordinances (Fire Mitigation Fee Ordinance);

WHEREAS, the District desires to participate in the County's Fire Mitigation Fee (FMF) program;

WHEREAS, pursuant to Section 66002 of the Mitigation Fee Act, the governing body of a local agency that levies a mitigation fee may adopt a capital improvement plan, which shall be adopted by and annually updated by a resolution at a noticed public hearing;

WHEREAS, the County's Fire Mitigation Fee (FMF) Ordinance requires that fire agencies participating in the FMF Program adopt a five-year Capital Improvement Plan indicating the approximate location, size, time of availability, and cost estimates for long-term Facilities to be financed with the FMF revenue; and

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2023-06



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT TO PARTICIPATE IN THE COUNTY OF SAN DIEGO FIRE MITIGATION FEE PROGRAM FOR FISCAL YEAR 2023-2024 AND ADOPT A CAPITAL IMPROVEMENT PLAN FOR THE USE OF FIRE MITIGATION FEE REVENUE

WHEREAS, notice of the hearing to update the District's Capital Improvement Plan was given, as required by law, as shown by the affidavit of publication on file herein.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT HEREBY RESOLVES AS FOLLOWS:

1. The District shall participate in the County's FMF Program for Fiscal Year 2023-2024 and agrees to comply with all applicable requirements of the County's FMF Ordinance and the Mitigation Fee Act.
2. The District requests that the County collect [100%] percent of the FMF ceiling on the District's behalf from applicants for building permits or other permits for development within the District's boundaries. The percent of the ceiling fee is equal to or less than the Facilities needs caused by new development.
3. Except as otherwise provided in the County Code or state law, all FMF revenue shall be used only to expand the availability of Facilities to serve new development within the District's boundaries. FMF revenue shall not be used to address existing deficiencies, but may be used in response to increased demand reasonably related to the new development to refurbish existing facilities to maintain an existing level of service or achieve an adopted level of service.
4. The District shall deposit all FMF revenue received from the County and all interest subsequently accrued by the District on these funds in a separate account to be known as the "San Diego County Fire Mitigation Fee."
5. The District shall defend, indemnify, and hold harmless the County, its officers, officials, employees, agents, and volunteers, from and against any and all demands, claims, actions, litigation, or other proceedings, liability, damages, and costs (including, but not limited to, attorney fees) that are based in whole or in part upon the levy, imposition, collection, or payment of FMF, or the denial of a permit until the FMF is paid, excepting only matters that are based upon the County's gross negligence or willful misconduct.
6. The District shall make its records justifying the basis for the FMF amount available to the public on request.

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2023-06



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT TO PARTICIPATE IN THE COUNTY OF SAN DIEGO FIRE MITIGATION FEE PROGRAM FOR FISCAL YEAR 2023-2024 AND ADOPT A CAPITAL IMPROVEMENT PLAN FOR THE USE OF FIRE MITIGATION FEE REVENUE

7. The District resolves that five-year Capital Improvement Plan for use of Fire Mitigation Fee revenue within the District is as follows:

Fiscal Year 2023-2024

Funding for Fire Station 4 Construction, 4375 Pala Mesa Drive, Fallbrook CA 92028, approx. 9,000 sq2, approximate project cost ten million dollars. [\$10,000,000.00]

Fiscal Year 2024-2025

Funding for Fire Station 4 Construction, 4375 Pala Mesa Drive, Fallbrook CA 92028, approx. 9,000 sq2, approximate project cost ten million dollars. [\$10,000,000.00]

Fiscal Year 2025-2026

Funding for Debt Service on Fire Station 4 Construction project, approximate cost ten million dollars. [\$10,000,000.00]

Fiscal Year 2026-2027

Funding for Debt Service on Fire Station 4 Construction project, approximate cost ten million dollars. [\$10,000,000.00]

Fiscal Year 2027-2028

Funding for Debt Service on Fire Station 4 Construction project, approximate cost ten million dollars. [\$10,000,000.00]

BE IT FURTHER RESOLVED that this Resolution supersedes Resolution No. 2022-07 adopted March 22, 2022, to participate in the FMF program.

**PASSED AND ADOPTED** by the Board of Directors of the North County Fire Protection District, County of San Diego, State of California, on this 23<sup>rd</sup> day of May 2023, by the following vote:

Motion by:

Seconded by:

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2023-06



A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT TO PARTICIPATE IN THE COUNTY OF SAN DIEGO FIRE MITIGATION FEE PROGRAM FOR FISCAL YEAR 2023-2024 AND ADOPT A CAPITAL IMPROVEMENT PLAN FOR THE USE OF FIRE MITIGATION FEE REVENUE

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSED:

---

Cindy Acosta, Board President

**ATTEST:**

---

Mavis Canpinar, Board Clerk

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this **23<sup>rd</sup> day of May 2023**.

---

Mavis Canpinar, Board Clerk

Official Seal

# Attachment B

<b>DISTRICT</b>	<b>SERVICE POPULATION</b>	<b>RESIDENTIAL</b>	<b>COMMERCIAL / RETAIL</b>	<b>HOTEL</b>	<b>INDUSTRIAL</b>	<b>MEDICAL</b>	<b>OFFICE</b>
North County FPD	\$683	\$1.05	\$0.91	\$0.49	\$0.72	\$1.71	\$3.42





# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS & HR SPECIALIST GOSS  
**DATE:** MAY 23, 2023  
**SUBJECT:** FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the Board review and accept the proposed Resolution 2023-07 (Attachment A) to participate in the Fire Risk Management Services Joint Powers Authority.

#### **BACKGROUND:**

The Fire Districts Association of California Employment Benefits Authority (FDAC EBA) was formed in 2005 to establish, operate, manage, and administer health and welfare benefit programs for employees of public agencies. The NCFPD has participated in this program for the past 15 years to administer our vision, dental, life insurance and EAP services. In January 2023, the decision was made to consolidate FDAC EBA and the Fire Agencies Self Insurance System (FASIS) to form the Fire Risk Management Services Joint Powers Authority (FRMS JPA) to streamline existing benefit options. A resolution is required for our continued participation in the FRMS JPA.

#### **FISCAL ANALYSIS:**

This merger will not affect our current rates.

#### **SUMMARY:**

Staff would like to continue to participate in this program as it has been a cost-effective way to provide valuable benefits to our members. A Board approved Resolution will be forwarded to the FRMS JPA for processing.

# Attachment A

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2023-07



### RESOLUTION OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZING PARTICIPATION IN AND APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT OF THE FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY

**WHEREAS**, the Fire Agencies Self Insurance System (FASIS) was formed in 1984 for the purpose of jointly funding losses and providing risk management services to reduce such losses by and among California fire protection and community services districts; and

**WHEREAS**, the FDAC Employment Benefits Authority (FDAC EBA) was formed in 2005 to establish, operate, manage, and administer health and welfare benefit programs for the benefit of the existing and retired officers, employees and members of the legislative body of the California public agencies who are members of FDAC EBA; and

**WHEREAS**, following the exploration and in-depth analysis of a strategic partnership, the Board of Directors of FASIS and FDAC EBA directed the merger of the two programs, effective July 1, 2023, to provide comprehensive and cost-effective coverage programs through a responsive risk pool for fire service agencies; and

**WHEREAS**, FASIS and FDAC EBA have agreed that FASIS will change its name to Fire Risk Management Services (FRMS) and adopt an amended and restated joint exercise of powers agreement, and that FDAC EBA will assign its rights and liabilities to FRMS and adopt the same agreement as its own; and

**WHEREAS**, the amended and restated agreement allows FRMS to operate the programs previously operated by both FDAC EBA and FASIS, and admit members that would have been eligible to join either FDAC EBA or FASIS in the past; and

**WHEREAS**, The North County Fire Protection District is currently a member of FDAC EBA, and the Board of Directors of The North County Fire Protection District finds it in the best interest of The North County Fire Protection District to continue participating in and obtaining coverage and risk management services from FRMS; and

**WHEREAS**, FRMS requires the North County Fire Protection District to pass a resolution expressing the desire and commitment of North County Fire Protection District to approve the amended and restated joint exercise of powers agreement of FRMS and continue participation in FRMS, which requires a new three-year minimum participation period.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of North County Fire Protection District approves the Amended and Restated Joint Exercise of Powers Agreement for FRMS, as presented; and

# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2023-07



### RESOLUTION OF THE NORTH COUNTY FIRE PROTECTION DISTRICT AUTHORIZING PARTICIPATION IN AND APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT OF THE FIRE RISK MANAGEMENT SERVICES JOINT POWERS AUTHORITY

**BE IT FURTHER RESOLVED** that the Board of Directors authorizes the Board President to sign the Amended and Restated Joint Exercise of Powers Agreement that shall enable the North County Fire Protection District to continue participating in the joint self-insurance and risk management programs provided by FRMS.

**APPROVED, SIGNED AND ADOPTED** by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this **23<sup>rd</sup> day of May, 2023** by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**

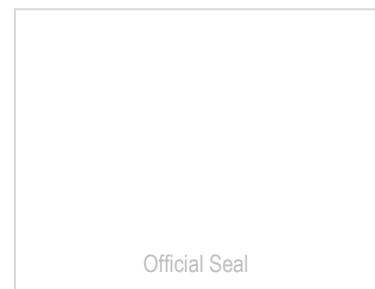
\_\_\_\_\_  
Cindy Acosta, Board President

### **ATTEST:**

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on this **23<sup>rd</sup> day of May, 2023**, and that the same now appears on record in my office.

**IN WITNESS THEREOF**, I hereunto set my hand and affixed by official seal this this **23<sup>rd</sup> day of May, 2023**.

\_\_\_\_\_  
Mavis Canpinar  
Board Clerk





# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** CAL FIRE DOZER FACILITY PROPERTY LEASE

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the Board direct Staff to explore with CAL FIRE -San Diego a “Dozer Barn” facility lease agreement on the North County Fire Protection District (NCFPD) Station #3 property.

#### **BACKGROUND:**

The NCFPD has been approached by CAL FIRE -San Diego regarding a land lease agreement proposal on the NCFPD Fire Station #3 property for a facility to house a firefighting dozer, with supporting truck and tractor. Staff would like to further explore this interest to include how the stand-alone project may tie in with the planned renovation of the back apron of Fire Station #3 that is being designed as part of the station renovation.

#### **DISCUSSION:**

For many years, CAL FIRE -San Diego has housed a CA State firefighting dozer and crew at the Rainbow Fire Camp located at the far east end of Rainbow Heights. This has been a challenging location to house the dozer because of the remote location of the camp, which is serviced by Rainbow Heights Road, a long meandering narrow roadway with steep grades and sharp turns. The dozer is a valuable regional firefighting resource that has been deployed to many of our local fires in our community over the years including the Lilac fire in 2017.

#### **FISCAL ANALYSIS:**

Funding for the project and possible ongoing lease revenue which would be funded through the State could be realized by the District if an agreement is reached. The only costs to the District at this point would be Staff and counsel time to explore the project.

**SUMMARY:**

One of the identified goals in our organizational strategic plan was to continue to explore new ways to collaborate and partner with other regional fire agencies. This project could provide tremendous value to both our Fire District and the region through faster response times for this critical firefighting resource. If a tentative project proposal agreement is reached, Staff will return to the Board with a full report for Board consideration.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF MCREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** PUBLIC PROVIDER GROUND EMERGENCY MEDICAL  
TRANSPORTATION INTER GOVERNMENTAL TRANSFER

### **ACTION AGENDA**

#### **RECOMMENDATION:**

That the Board authorizes agency participation in the Public Provider Ground Emergency Medical Transportation Inter Governmental Transfer (PP-GEMT-IGT) program.

#### **BACKGROUND:**

In 2013 the NCFPD began participating in the Ground Emergency Medical Transportation Certified Public Expenditure (GEMT-CPE) program which provided additional funding to Medi-Cal patients. District net revenue for fiscal year 21/22 is expected to be \$264,358 after expenses. The District has also been participating in Quality Assurance Fee (QAF) SB 523 which leveraged federal funding that required a non-federal match. This program required ALL ambulance providers to pay a \$32.00 fee per all patient transports and an add-on for Medi-Cal patient transports of \$220.00. Net gain to the District in 2022 was an additional \$90,828.

#### **DISCUSSION:**

The California Department of Health Care Services (DHCS) has created a new program to replace GEMT-CPE & QAF called the Public Provider Ground Emergency Medical Transportation Inter Governmental Transfer program or (PP-GEMT-IGT).

- For Medi-Cal patients, PP-GEMT-IGT will add \$946.92 onto the current \$118.00 base to total \$1,065 of revenue per transport.
- For dual benefit Medi-Cal and Medi-Care patients, PP-GEMT-IGT will add \$531.00 (with Medi-Care adding an additional \$415.00) to the current base payment of \$118.00 to total \$1065.00 per transport.

This new program requires all participating agencies to contribute funding to establish a revenue stream for the DHCS. Our share of that funding, which is \$369,707.00 for FY 2023, was based on transport data that was provided by the District to DHCS for 2022 CY.

**FISCAL ANALYSIS:**

The new PP-GEMT-IGT program could produce an additional \$795,520 of revenue after expenses, for the District in CY 2023.

**SUMMARY:**

Although the PP-GEMT-IGT Program had some initial implementation challenges at the State level, it appears that most transportation agencies in California are now engaged and actively participating in the program. Board approval will authorize Staff to continue our District participation in the PP-GEMT-IGT Program for the foreseeable future.





**NORTH COUNTY FIRE  
PROTECTION DISTRICT**

**STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS AND GENERAL COUNSEL STEINKE  
**DATE:** MAY 23, 2023  
**SUBJECT:** LEGAL COUNSEL REPORT

There is no legal counsel report for the May 23, 2023, Board Meeting.

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** WRITTEN CORRESPONDENCE

● **WRITTEN COMMUNICATION:**

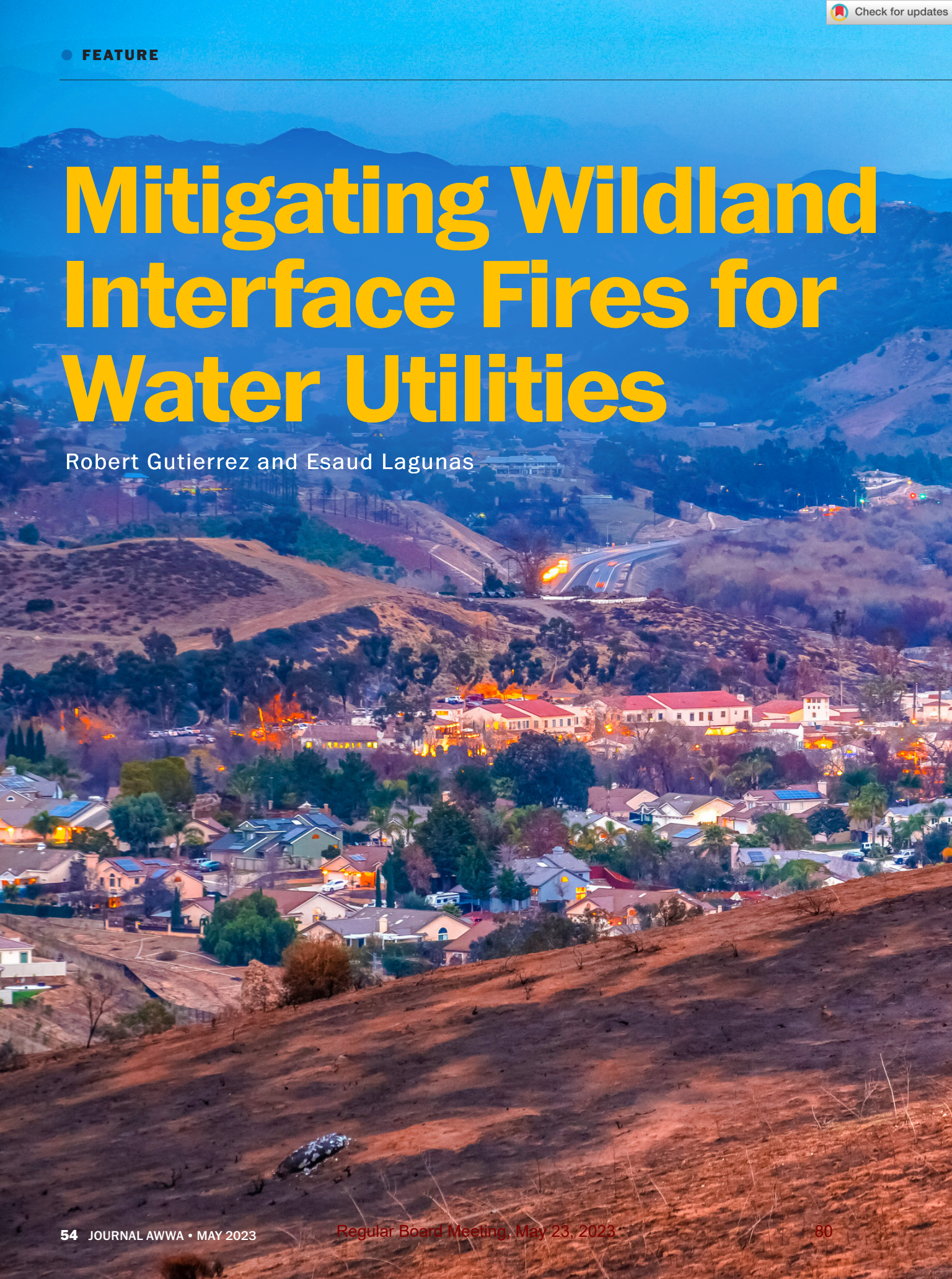
- Mitigating Wildland Interface Fires for Water Utilities – Written by Robert Gutierrez and Esaud Lagunas of Rainbow Municipal Water District

● **BOARD RECOGNITION PROGRAM:**

- **Recognition - April 25, 2023:**  
Medical Services Officer Mary Murphy

# Mitigating Wildland Interface Fires for Water Utilities

Robert Gutierrez and Esaud Lagunas



The fire header of 2017 Lilac Fire, seen from Interstate 15 and Dulin Road, was close to Southern California's Rainbow Municipal Water District headquarters.



## Key Takeaways

Facing an increase in the size and complexity of wildland interface fires, water utilities must pay more attention to protecting vital infrastructures during potentially catastrophic wildfires.

Water utilities can mitigate the impacts of wildfires by using a three-pronged approach that includes collaborating with fire agencies, protecting infrastructure, and supporting air assets like firefighting helicopters.

Gaining situational awareness at the onset of a wildfire helps minimize its impacts.

Layout imagery by Jason Finn/Shutterstock.com

**W**ildfires have been prevalent in the western United States for many years, primarily in Southern California, because of the region's arid climate and continuous drought. Water professionals in this region are challenged by wildfires as well as ongoing drought conditions. The most recent atmospheric rivers, in January 2023, led many to believe the drought may be over. However, the positive impacts of these rain events and snow accumulation had a greater impact on the state water project rather than on the Colorado River, from where Southern California receives the bulk of its water. In a time of ongoing Southern California wildfire risk, the consequences of losing vital water infrastructure can severely disrupt water supply for fire suppression and destroy the integrity of the potable water system.

### Rainbow Municipal Water District

Rainbow Municipal Water District (RMWD) is located in Southern California's inland North San Diego County. RMWD was established in 1953 and is a Special District under Section 71000 of the California Water Code. The district provides water and wastewater services to unincorporated communities in and around Vista, Fallbrook, Bonsall, and Rainbow, as well as a small portion of the city of Oceanside.

RMWD is controlled by a five-member board of directors. One hundred percent of the district's water is imported via Metropolitan Water District of Southern California and the San Diego County Water Authority. RMWD maintains more than 320 miles of water main lines, seven pump stations, three reservoirs, and 13 water storage tanks. The wastewater system includes six sewer lift stations and 60 miles of sewer main.

RMWD has seen its share of wildfires and is keenly aware of their effects on both ratepayers and utility providers. The most recent fires in RMWD's region include

- the Gavilan Fire in 2002: 82 structures lost, 5,550 acres burned;
- the Rice Fire in 2007: 248 structures lost, 9,472 acres burned; and
- the Lilac Fire in 2017: 114 structures lost, 4,100 acres burned.

According to the Lilac Fire After Action Report by the County of San Diego, the fire started at 2:00 p.m. and by 6:11 p.m. had burned 2,500 acres, with two people injured, 20 structures burned, and zero containment. Additionally, 46 horses died at the San Luis Rey Downs training facility in Bonsall (Posner 2017). The fire originated along Interstate 15, 1,700 feet away from RMWD headquarters (Photo 1). As a result of these fires, RMWD has learned that it is best to take

**These joint training exercises facilitate intra-agency communication and collaboration between fire agencies and water agencies.**

a preemptive approach to mitigate the effects of wildfires in and around the service area.

As with many emergencies or natural disasters, the onset of an incident brings moments of confusion and chaos. Staff perceptions of an emergency can differ widely depending on their personal biases. Personal biases can be shaped by such factors as previous experiences with wildland interface fires, wildfire affecting their homes, or the perspectives of family members living in the affected area. Add to these factors the effects of news and social media, and one can see how any emergency can either be under- or overstated.

How well staff understand the current situation sets the tone for an agency's response. Water professionals need information to make critical, timely decisions, and this article explores how water utility providers can enhance their response capabilities and minimize the impacts of wildfires.

### Collaborating With Fire Agencies

After the 2017 Lilac Fire, RMWD's general manager Tom Kennedy recognized the need to proactively address fires to provide better situational awareness before an emergency. In 2018, RMWD staff had reached out to the California Department of Forestry and Fire Protection (CAL FIRE) and North County Fire Protection District (NCFPD) to determine a more efficient way of gaining accurate information that was not biased. During these conversations, it became clear that CAL FIRE, NCFPD, and RMWD were already frequently responding to emergencies together as well as training together (Photo 2). For example, water agencies often require confined-space entries and conduct trench-shoring operations, which are perfect areas to partner in training with those that have similar needs. These joint training exercises facilitate intra-agency communication and collaboration between fire agencies and water agencies.

When water emergencies occur, like when a motorist crashes into a fire hydrant or a water main breaks, the public usually calls 911, and local fire agencies are frequently first on the scene. Fire personnel consistently assist water professionals during these kinds of emergencies by managing traffic, securing



Smoke plumes of the 2017 Lilac Fire loomed above the Rainbow Municipal Water District yard.

**Photo 1**



North County Fire Protection District assisted Rainbow Municipal Water District staff with shutting down a fire hydrant.

**Photo 2**

the scene, and occasionally helping close valves. It's common for both agencies to be on the scene, working together to overcome water emergencies, and RMWD realizes the enormous benefit of collaborating with CAL FIRE and NCFPD.

RMWD supervisory staff are required to respond to wildfires in their service area, including after hours, either by duty personnel or supervisory staff. The local fire agencies understand that RMWD's priority is the water and wastewater systems and that RMWD staff may not always be able to respond in a timely manner if they have

other priorities. RMWD does not directly combat the fire, but its staff provides mutual aid, makes assessments, and gathers information.

Water utilities are a valuable resource for fire agencies because they can provide resources, personnel, and equipment. Assessing the situation to determine whether a fire could affect RMWD infrastructure is critical to lessening any potential damage (Photo 3). RMWD's action plan when responding to wildfires is to rendezvous at the command post and make contact with the incident commander (IC). The IC is "responsible for all incident activities, including developing strategies and tactics and ordering and releasing resources. The IC has overall authority and responsibility for conducting incident operations" (FEMA n.d.).

After contacting the IC, RMWD's responding supervisor can provide resources such as a water truck, backhoe, and other essentials. Furthermore, RMWD can provide useful information such as water pressure or the locations of other water appurtenances like air vents that could serve as potential water sources. Most importantly,

**After developing and coordinating a wildfire response plan, utilities should review their assets to determine how damage or loss could disrupt operations.**



A burnt 2-inch meter (left) and fire hydrant (right) from 2017 Lilac Fire show wildfire's adverse effects on water infrastructure.

can advise the IC that the pump station is a high priority that needs protection, if possible.

**Proactive Wildfire Mitigation**

After developing and coordinating a wildfire response plan, utilities should review their assets to determine how damage or loss could disrupt operations. As part of RMWD's preemptive approach to mitigating wildfires, it monitors local weather conditions and forecasts. For example, as temperatures rise and humidity drops, system operators can prepare by storing extra water in the storage tanks.

The color condition codes that RMWD's operations team uses to determine water storage levels are as follows:

- Condition Blue (low fire risk, no warnings)—regular operations
- Condition Yellow (fire warning, red flag warning, power outage warning)—water storage tanks must be at 50% to 75% capacity
- Condition Red (no power, Santa Anas, active fire)—water storage tanks must be at 75% to 100% capacity

**Photo 3**

RMWD can inform the IC of critical water infrastructure that should be prioritized for protection.

Rapid communication and effective information-sharing are vital to a successful emergency operation. At the command post, RMWD can connect with other stakeholders such as electrical utility providers (San Diego Gas & Electric [SDG&E]) to understand if any upcoming power shutoffs could affect water pump stations and supervisory control and data acquisition (SCADA) equipment. During wildfires, electricity is typically turned off to eliminate electrical hazards via public safety power shutoff by SDG&E. Being able to interface with law enforcement agencies at the command post is another way of enhancing communication between agencies.

During an incident, the RMWD supervisor will report to the other supervisors and operations manager on the extent of the fire. Using this approach, senior management receives firsthand information from the incident command post, which allows them to make accurate and timely decisions regarding how to manage and protect critical water infrastructure. For example, if a pump station is directly in the path of a fire, the RMWD supervisor

Water storage facilities are usually not completely full of water; instead, tank levels vary on the basis of water age, usage, temperature, and storage requirements. Although storing large volumes of water can present water quality challenges, such a practice is sometimes necessary to combat wildfires. With this in mind, RMWD adapted its water storage strategy to ensure there is adequate water to meet fire flow requirements when the conditions are right for wildfires. During a wildfire in RMWD's service area, SDG&E usually shuts off the power, disabling the district's electrical pumps and halting its ability to move water to certain tanks. Preparing the water distribution system and adjusting water tank levels when facing long stretches of hot and dry conditions are critical aspects of RMWD's preemptive approach.

Key to RMWD's proactive methods is effective communication. As part of the continuing partnership between CAL FIRE, NCFPD, and RMWD, supervisors have access to fire department radios, which enable timely communication. RMWD staff has also been issued appropriate



**A vital feature of the patented Heli-Hydrant is that it allows a helicopter pilot to activate and fill the open-air water tank remotely.**

PPE, such as yellow brush jackets similar to what the fire agencies wear during brush fires. These jackets are clearly marked “Rainbow Water” to avoid confusion or having staff be mistaken for firefighters.

Part of fitting in and gaining acceptance at the command post is dressing the part and demonstrating confidence in decision-making. In the early stages of this process, there were some challenges accessing the command post, but that is no longer the case as RMWD has become a key player in fire responses. This format has worked so well that the ICs routinely thank RMWD staff for responding and being on site (Photo 4).

Currently, when a wildfire occurs in RMWD’s service area, fire dispatch notifies RMWD supervisory staff via a text message. In addition, RMWD staff use the PulsePoint mobile application; PulsePoint is a public nonprofit foundation that provides applications to help public safety agencies inform and engage their citizens. This application is activated by the local public safety

communications center simultaneously when local fire and emergency medical service (EMS) resources are dispatched. Since it requires connection to the local public safety communication center, this connection is available only where adopted and implemented by the local fire/EMS agency. PulsePoint not only notifies RMWD of fires but also of water emergencies like main breaks or struck hydrants. The application works so effectively that it has been installed on all RMWD field personnel’s mobile work phones.

**Protecting Water Infrastructure**

In accordance with California Assembly Bill 3074, which covers fuel reduction and defensible space around residential structures, RMWD has applied the bill’s tenets to reservoirs, pump stations, lift stations, and water storage tanks. As defined by the bill, there are three zones around a structure, as follows:

- Zone 0 extends 0–5 feet from the structure and is the ember-resistant zone.
- Zone 1 extends 30 feet from the structure.
- Zone 2 extends up to 100 feet.

Zones 1 and 2 generally incorporate 5–10 feet outside perimeter fencing. Trees and brush have been removed from these two zones to the greatest extent possible. A deep layer of ¾-inch rock has been placed within the fenced area to minimize vegetation growth. A 1½-inch fire hose connection has been installed at



A morning incident action plan briefing to coordinate efforts and communications during the 2021 Aruba Fire.

**Photo 4**

most of these sites for fire personnel to make quick access to protect the facility.

Impact sprinklers have been installed on the top of several pump stations. The commercial irrigation sprinklers spray water 360° around the pump station. When they are activated, these sprinklers create a moisture zone around the pump station that helps reduce the impact that embers have on the infrastructure while keeping the overall structure cooler. These efforts were recently recognized by RMWD’s insurer, the Association of California Water Agencies Joint Powers Insurance Authority, during several site visits.

**Air Assets: Rapid Aerial Water Supply**

After hearing about what another water district accomplished in late 2020, RMWD took a closer look at how it could better support air assets in fighting wildfires. Since 1947, helicopters have been used in California to suppress wildfires and support firefighters on the ground. In 1957, Los Angeles County Fire Department began testing water drops from suspended canvas bags. During the 1960s, the CAL FIRE

began water bucket trials. In the 1980s, the snorkel was introduced to firefighting helicopters.

Historically, helicopters have used lakes and ponds as a water source to dip, but these sources are drying up as a result of the decline in agriculture in the region and during hot and dry periods—when fires are most likely to occur. Swimming pools have also been used, but there is a significant risk of damaging the roofs of homes and potentially blowing patio furniture into sliding glass doors. Another option is portable tanks, which were developed and used for decades. The drawback is that portable tanks require a helicopter to be filled from the ground using a ground crew, and they can take hours to get into position.

Moving hundreds or even thousands of gallons of water from the ground into a helicopter in seconds is no small feat, but it’s possible with the help of the Rapid Aerial Water Supply (RAWS), which is an innovative water supply designed specifically for helicopters (Photo 5). RAWS consists of an open-air, 12-foot-diameter steel tank, 5 feet deep, similar to an aboveground pool yet more robust. The tank is a permanent structure, is part of the water distribution system, and uses an air gap to protect from backsiphonage.

A vital feature of the patented Heli-Hydrant (RAWS) is that it allows a helicopter pilot to activate and fill the open-air water tank remotely. To start the water-filling process, the pilot signals the RAWS upon approach via VHF (very high frequency) radio. Once activated, the RAWS tank begins to fill and remains full throughout the emergency.

The fill time varies depending on the size of the inlet pipe and pressure. A float valve allows the tank to refill via mechanical means, so as soon as a helicopter extracts water from the tank, it immediately refills. The RAWS uses redundant power sources to mitigate a power grid failure. Solar panels and rechargeable batteries allow the electronics to function when power is lost.

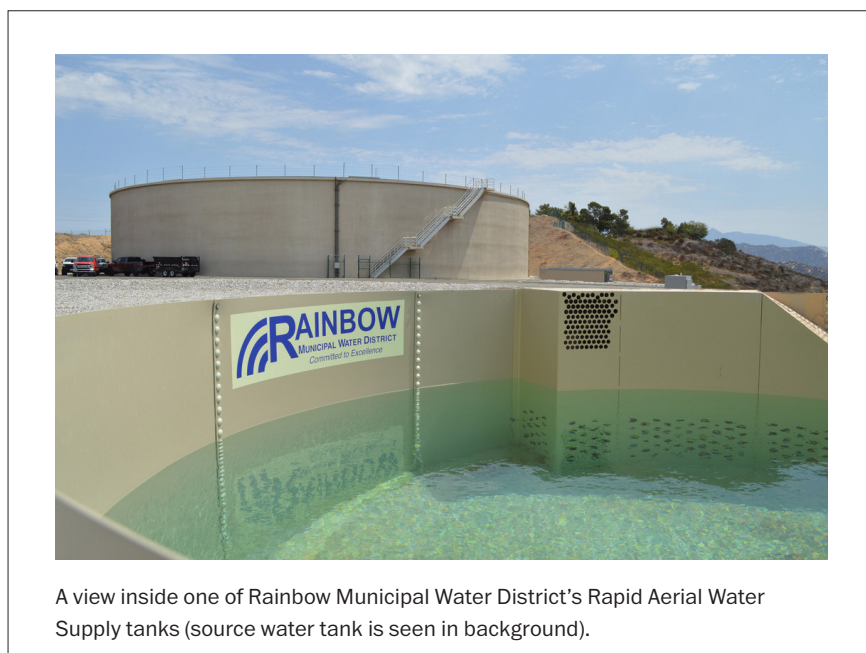
In late 2020, RMWD began researching the feasibility of installing RAWS in RMWD’s service area. In early 2021,



**Photo 5**

RMWD met with CAL FIRE and NCFPD to discuss whether this approach would be helpful in their fire suppression efforts, and both organizations were highly interested. Throughout a six-month period, staff visited several locations and presented those sites to the CAL FIRE Air Operations team. Site considerations from the team of water professionals included

- maintenance,
- water pressure (>5 psi) and volume,
- easy access for staff and pilots,
- multiple accessible water sources,
- electricity nearby, and
- a clear line of sight to SCADA infrastructure.



A view inside one of Rainbow Municipal Water District's Rapid Aerial Water Supply tanks (source water tank is seen in background).

**Photo 6**

### Information regarding air traffic during an emergency was highlighted during conversations with residents.

However, the main concerns of CAL FIRE pilots were visibility, egress, and obstacles. CAL FIRE flew around several sites recommended by RMWD and often did not approve them. Sometimes CAL FIRE pilots offered sites where the water pressure was below 5 psi, with no nearby electricity. RMWD and CAL FIRE quickly realized that what water professionals think are good sites are not necessarily good sites in terms of aircraft maneuverability.

After a series of meetings and site visits, both parties determined the Pala Mesa tank site was an ideal location in which to install a RAWS. This site was supplied with water from a 6-million-gallon AWWA Standard D110 (*Wire- and Strand-Wound, Circular, Prestressed Concrete Water Tanks*) Type 1 tank. There was existing SCADA infrastructure on site as well as electricity nearby. This site was also unique in that a portion of the property had already been graded for a future 6-million-gallon tank. The graded area unintentionally could serve as a landing pad for a helicopter if needed (Photo 6).

In May 2021, RMWD's board of directors authorized the general manager to procure and install the RAWS and associated equipment. The RAWS was added to the district's capital improvement plan, and funds of \$149,728 were appropriated. To reduce the costs, staff helped install and set up the RAWS, and an 8-inch water line and conduits were installed by RMWD staff to provide source water, electricity, and SCADA capacities. District staff took care of all piping, appurtenances, power, and site grading. Superior Tank delivered the tank and installed it on site. The RAWS contractor was responsible for establishing the electronic components that the pilots would use to initiate filling the tank. Additionally, staff installed 3-inch minus rock around the area to minimize dust when helicopters hover over the tank when extracting water.

A public outreach campaign began when the RMWD board of directors approved the RAWS. Even though it didn't require public buy-in, such outreach is a critical part of any project, and staff began by contacting property owners in and around the tank site area to communicate directly about the RAWS project. The team helped residents understand about the construction taking place at the site. In these conversations, information regarding air traffic during an emergency was highlighted.

All residents who RMWD staff spoke with were optimistic about the project because several homes in this

**Although the up-front costs were high, the benefits have been significant, especially the savings from protecting the district's infrastructure.**

area had burned during the 2007 Rice Fire. Residents surrounding the tank site were also invited to attend an unveiling ceremony that included helicopter demonstrations. Senior leadership from CAL FIRE, NCFPD, RMWD board of directors, and neighboring water agencies were present. Representatives from the San Diego County Board of Supervisors and California state legislators also participated in the ceremony. The event highlighted the partnership between RMWD, CAL FIRE, and NCFPD and showcased the first RAWS in San Diego County.

In October 2022, CAL FIRE and SDG&E conducted pilot familiarization flights, drawing water from the RAWS via helicopter and dropping the water back on site. These practice flights are designed to ensure all flight crews are aware of the facility and how to use it. First in were helicopters 10 and 12, which are Bell Huey helicopters operated under a joint contact between San Diego County Sheriffs and CAL FIRE. Next in line was the Sikorsky S70i CAL FIRE HAWK, extracting nearly 1,000 gallons, which triggered the float valve to begin refilling the tank. The SDG&E Sky Crane arrived last on the scene and extracted almost 3,000 gallons of water. During the day, the pilots made several runs, and the RAWS worked well, refilling automatically throughout the process.

Lessons learned from the initial design included insights on control valve selection. In addition, staff felt it was vital to integrate remote activation via SCADA. Remote activation is the ability to fill or drain the tank from a desktop computer when not onsite.

### Proactive Collaboration Saves Lives, Property, Infrastructure

If their operations can be affected by wildfires, water utilities should explore partnering with local fire agencies in responding to emergencies and mitigating risks to critical infrastructure. By proactively collaborating with fire agencies in their service areas, water utilities can further protect lives, property, and vital infrastructure.

The installation of the RAWS reinforced the collaborative relationships between RMWD, NCFPD, and

CAL FIRE. Although the up-front costs were high, the benefits have been significant, especially the savings from protecting the district's infrastructure. Now that RMWD has familiarized itself with the RAWS, staff is confident in taking on greater responsibility in the installation process to further minimize costs. RMWD staff envisions further RAWS sites strategically placed throughout the service area to decrease the turnaround time for pilots to fly from water source to fire incident.

RMWD, NCFPD, and CAL FIRE have agreed on a second RAWS location in the Gomez Creek area. RMWD is seeking federal and state grant funding to minimize the burden on ratepayers. The RAWS is a relatively new technology, and RMWD's RAWS has not been used in an active fire yet but only in training exercises. While it is only a matter of time before another wildfire occurs, it is certain RAWS will provide a rapid aerial water supply to help combat wildfires. 💧

### About the Authors



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**Esaud Lagunas** is construction and meters supervisor with Rainbow Municipal Water District, Fallbrook, Calif.

<https://doi.org/10.1002/awwa.2090>

### References

- FEMA (Federal Emergency Management Agency). n.d. FEMA Glossary. <https://bit.ly/3RIZWde>
- Posner J. 2017. Horses Who Died in Bonsall Fire Identified by State. *San Diego Union-Tribune*. Dec. 22. <http://bit.ly/3jlyWou>

### AWWA Resources

- **Doing More With Many: Case Studies of Regional Collaboration in Management and Shared Infrastructure.** Tran T, Carpenter A, Kenel P. 2019. *Journal AWWA*. 111:3:49. <https://doi.org/10.1002/awwa.1253>
- **Power of Partnerships: Public Health and Water Systems Protect Community Health Together.** Robb K, Via S, McDonald A, et al. 2022. *Journal AWWA*. 114:2:42. <https://doi.org/10.1002/awwa.1866>
- **Mitigate Wildfire Impacts on Drinking Water Quality and Operations.** Tran T, Baribeau H, Sullivan L. 2021. *Opflow*. 47:5:10. <https://doi.org/10.1002/opfl.1543>

These resources have been supplied by *Journal AWWA* staff. For information on these and other AWWA resources, visit [www.awwa.org](http://www.awwa.org).

## Mavis Canpinar

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**From:** Brian Macmillan  
**Sent:** Tuesday, April 25, 2023 10:42 AM  
**To:** A Crew; B Crew; C Crew; NCF Admin  
**Subject:** Annual Physical Assessments Shout-Out

Hello everyone,

A big thanks for everyone's participation and dedication to health and physical fitness. The On-Duty Health personnel were once again impressed with how serious we take the assessment and our desire to continue improving our physical fitness levels. One of the best things we can do, not only for ourselves, but for the community, is to make sure we are at top fitness performance when duty calls.

Also a big thanks to MSO Mary Murphy for coordinating the schedule of over 60 participants and ensuring the evaluations are accurately completed. Thank you Mary for your continued effort with our Health and Wellness!

**Brian MacMillan** | Division Chief-Professional Services  
North County Fire Protection District | 330 S. Main Ave – Fallbrook, CA 92028  
T: (760) 723-2005 - C: (760) 310-4481  
[bmacmillan@ncfire.org](mailto:bmacmillan@ncfire.org) | [www.ncfire.org](http://www.ncfire.org)

*Proudly serving the communities of Fallbrook, Bonsall and Rainbow ~ Duty, Integrity and Respect*

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** MAY 23, 2023  
**SUBJECT:** COMMENTS, REPORTS AND UPDATES

● **STAFF COMMENTS/REPORTS/UPDATES:**

● **KEITH McREYNOLDS, FIRE CHIEF/CEO:**

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● **CHIEF OFFICERS & STAFF:**

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● **BOARD:**

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● **BARGAINING GROUPS:**

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● **PUBLIC COMMENT:**

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
STAFF REPORT**

**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF McREYNOLDS  
**DATE:** MAY 23, 2023  
**SUBJECT:** CLOSED SESSION

CS.1 Announcement — President Acosta:

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS.2 Public Employee Performance Evaluation (Government Code § 54957):

- Fire Chief/CEO

CS.3 Report from Closed Session – President Acosta

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