



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

JUNE 27, 2023 AT 5:00 p.m.

The June 27, 2023, meeting will be available via Zoom. The public may attend remotely using either:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFlmdz09> or Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org. E-mailed comments received will be read into the record by Staff.

Location:

Fallbrook Public Utility District
990 East Mission Road
Fallbrook, CA 92028

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

Call To Order

Roll Call

Pledge Of Allegiance

Changes to the Agenda

1. Public Comment – President Acosta (pgs. 1-2)
Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Meetings – SOG – § 7.2.).
2. Challenge Coin Recognition: Mike Fila – Chief McReynolds (pgs.3-4)
New Item: Recognition of community member Mike Fila for his life-saving efforts on May 4, 2023.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

3. Capital Improvement Plan Overview – D/C MacMillan and Chief McReynolds- (pgs.5-8)
Recurring Item: Review and discuss capital improvement plan.

ACTION AGENDA

Consent Items:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

4. Approve Regular Board Meeting Minutes, May 23, 2023 (pgs.9-16)
Standing Item: Review and approve minutes from the May meeting as presented.
5. Review and Accept Financial Reports for May 2023 (pgs.17-26)
Standing Item: Review and accept financial reports for May as presented.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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6. Review and Approve Policies and Procedures (pgs.27-62)
- 1) Administration – Business Management – Payroll and Benefits – Retirement/Employment Separation: Updated legal modifications to retirement procedures and employment separation processing.
 - 2) Single Role Programs – Single Role EMS Services Program – Single Role EMS Service Program Manual: Updates to the duties/responsibilities and general guidelines for the Single Role Program.
 - 3) Administration – Rules and Regulations – Personnel Rules – Disciplinary Policy: Housekeeping changes to reflect updated legal requirements.
7. Monthly Operations Activity Report (pgs.63-72)
- Standing Item: Monthly Report demonstrating call mix, turnout time, call by unit, transports, total response times, aid received & provided, monthly inspection report, health & safety – injuries & accidents and turnover of care statistics.

Action Items:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

8. Review and Approve Preliminary Budget for FY 2023/2024; **Set Public Hearing Date/Time Certain September 26, 2023, at 5:05 p.m.** to Approve the Final Budget – F/M Juul and Chief McReynolds (pgs.73-86)
- Annual Item: Review and approve the proposed Preliminary Budget and set date/time certain hearing date to approve the Final Budget as presented.
9. Review and Approve Resolution 2023-08, Establishing the Limit of Appropriations of Proceeds of Tax Subject to Limitation for Fiscal Year 2023-2024 in Compliance with Article XIII-B of the Constitution of the State of California – F/M Juul and Chief McReynolds (pgs.87-90)
- Annual Action: Review and approve required annual Resolution, which determines the limitation to be \$26,417,378.
10. Review and Approve Resolution 2023-09, Requesting a Temporary Transfer of Funds From the County Treasurer to North County Fire Protection District – F/M Juul and Chief McReynolds (pgs.91-94)
- Recurring Item: Review and approve Resolution 2023-09 allowing the District to transfer up to 85% (\$16,144,900) of the total anticipated tax revenue in advance of the actual receipt of taxes.
11. Review and Cast Vote in Election for CSDA Board of Directors, Southern Network, Seat C – Chief McReynolds (pgs.95-106)
- Recurring Item: Review and vote for one individual for the CSDA Board of Directors Seat C, Southern Network. The Board Clerk has previously been authorized to cast the vote for the Board.
12. Review Contract Extension with Special District Counsel James – Chief McReynolds (pgs.107-108)
- New Item: Discuss the current contract with Special District Counsel James and provide direction to Staff regarding Special Counsel services moving forward. Staff supports Board direction.



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STANDING DISCUSSION ITEMS

All items listed under the Standing Discussion Items are presented at every meeting.

- LEGAL COUNSEL REPORT: (pgs.109-110)
There is no legal counsel report for the June 27, 2023, Board meeting.
- WRITTEN COMMUNICATION (pgs. 111-116)
 - Board Recognition Program
- COMMENTS/QUESTIONS (pgs.117-118)
 - Staff:
 - Chief McReynolds
 - Other Staff
 - Board
 - Bargaining Groups
 - Public Comment

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present in accordance with Government Code § 54950.

- CS-1. Announcement — President Acosta: (pgs.119-120)
An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. Conference with Legal Counsel – Anticipated Litigation (Government Code §54956.9 (d)(2))
- CS-3. Conference with Real Property Negotiator (Government Code §54956-8):
Property: 330 South Main Avenue, Fallbrook, CA 92028
Agency Representative: Chief McReynolds
- CS-4. Public Employee Performance Evaluation (Government Code §54957):
Fire Chief/CEO
- CS-5. Report From Closed Session — President Acosta

ADJOURNMENT

Scheduled Meetings:

The next regularly scheduled Board meeting is **Tues., July 25, 2023 at 5:00 p.m.**



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CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices, [3] the Roy Noon Meeting Hall, and [4] the District's website at www.ncfireca.gov. The Agenda was also available for review at the Office of the Board Clerk, located at located at 330 S. Main Avenue, Fallbrook, CA. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet are available for public inspection in the Office of the Board Clerk during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was June 22, 2023."

Board Clerk Mavis Canpinar:

Mavis Canpinar

Date: June 22, 2023