

# NORTH COUNTY FIRE PROTECTION DISTRICT

330 S. Main Avenue • Fallbrook, California 92028-2938 • Phone: (760) 723-2005 • Fax: (760) 723-2072 • Web: [www.ncfire.org](http://www.ncfire.org)

## BOARD OF DIRECTORS

CINDY ACOSTA  
JEFFERY EGKAN  
DAVID KENNEDY  
KENNETH E. MUNSON  
JOHN VAN DOORN

KEITH MCREYNOLDS - Fire Chief/CEO - [kmcreynolds@ncfire.org](mailto:kmcreynolds@ncfire.org)  
ROBERT H. JAMES - District Counsel - [roberthjameslaw@gmail.com](mailto:roberthjameslaw@gmail.com)  
LOREN A. STEPHEN-PORTER - Executive Assistant/Board Secretary - [lstephen@ncfire.org](mailto:lstephen@ncfire.org)

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH MCREYNOLDS, FIRE CHIEF/CEO  
**SUBJECT:** BOARD MEETING PACKAGE  
**DATE:** June 30, 2022

Enclosed is your Board package for the *Adjourned* Regular June Board Meeting. We have tried to include the information you will need to effectively consider and act on agenda items. The Board meeting will be held at the regular meeting venue at **FALLBROOK PUBLIC UTILITY DISTRICT, 990 EAST MISSION ROAD, FALLBROOK, CALIFORNIA.**

Please note this month's meeting is scheduled for Tuesday, June 30, 2022, beginning at 5:00 p.m.

It is our goal to be prepared to respond accurately to Board questions and concerns. You can help us achieve this goal by contacting me prior to the Board meeting with your questions and concerns. This will allow time for the Staff and me to provide the appropriate information for review at the Board meeting.

*To ensure a quorum is present, please call Loren in advance of the meeting if you will be unable to attend. She may be reached at (760) 723-2012.*

Respectfully,



Keith McReynolds  
Fire Chief/CEO



PROUDLY SERVING THE COMMUNITIES OF FALLBROOK, BONSALE AND RAINBOW

DUTY ~ INTEGRITY ~ RESPECT



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AJOURNED AGENDA FOR REGULAR BOARD MEETING

JUNE 30, 2022 — 5:00 p.m.

FALLBROOK PUBLIC UTILITY DISTRICT

990 EAST MISSION ROAD

FALLBROOK CALIFORNIA

Teleconference Site:

59-368 Makau Place, Kamuela, HI 96743

### LOCATION:

The June 30, 2022 meeting will be available via Zoom. The public may attend remotely using either:

The Zoom app, Zoom website (<https://zoom.us/>) [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekF0RGt1Mm4vWXgrRFpXbUIPUFlmdz09> or Dial by your location:

+1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing [ncfboardcomments@ncfire.org](mailto:ncfboardcomments@ncfire.org). E-mailed comments received will be read into the record by Staff.

## PUBLIC ACTIVITIES AGENDA

*For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.*

### CALL TO ORDER

### ROLL CALL

### MOMENT OF SILENCE/INVOCATION

### PLEDGE OF ALLEGIANCE

#### 1. PUBLIC COMMENT — VICE PRESIDENT ACOSTA

(pgs. 5-6)

- *STANDING EVENT:* Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).

### ACTION EVENTS:

*All Events listed under the Action Events Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Events will commence precisely at the time announced in the Agenda.*

#### 2. REVIEW AND APPROVE RESOLUTION 2022-11 ESTABLISHING THE LIMIT OF APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2022/2023 IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA — F/M JUUL AND CHIEF McREYNOLDS

(pgs. 77-80)

- *ANNUAL ITEM:* Review and approve required annual Resolution, which determines the limitation to be \$ 25,358,801.

#### 3. REVIEW AND APPROVE RESOLUTION 2023-12 — REQUESTING A TEMPORARY TRANSFER OF FUNDS FROM THE COUNTY TREASURER TO NORTH COUNTY FIRE PROTECTION DISTRICT — F/M JUUL AND CHIEF McREYNOLDS

(pgs. 81-84)

- *RECURRING ITEM:* Review and approve Resolution allowing District to transfer up to 85% (\$ 14,696,250) of the total anticipated tax revenue in advance of the actual receipt of taxes.

## DISCUSSION AGENDA

*No action shall be undertaken on any Discussion Event. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.*

#### 4. There are no Discussion Agenda Items for the June 30, 2022 Board Meeting.

(pgs. 157-58)

**Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



## **AJOURNED AGENDA FOR REGULAR BOARD MEETING**

**JUNE 30, 2022**

**PAGE 2 OF 2**

### **CLOSED SESSION**

The Board will enter closed session to discuss events as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.)

**CS-1. There are no Closed Session Items for the June 30, 2022 Board Meeting.**

(pgs. 207)

### **SCHEDULED MEETINGS**

**The next regularly scheduled Board meeting is: Tuesday, July 26, 2022, 4:00 p.m.**

### **CERTIFICATION OF AGENDA POSTING**

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <https://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <https://www.ncfire.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was **June 29, 2022.**"

Board Secretary Loren Stephen-Porter:

Date:

June 29, 2022

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH MCREYNOLDS, FIRE CHIEF/CEO  
**DATE:** JUNE 28, 2022  
**SUBJECT:** PUBLIC COMMENT

**PUBLIC COMMENT:**

1. *Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).*

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT**

**FINANCE DIVISION**

**TO:** BOARD OF DIRECTORS  
**FROM:** F/M JUUL & CHIEF McREYNOLDS  
**DATE:** JUNE 22, 2022  
**SUBJECT:** APPROVAL OF RESOLUTION 2022-11 ESTABLISHING APPROPRIATIONS LIMIT

**ACTION AGENDA**

**RECOMMENDATION:**

That the Board of Directors approve Resolution 2022-11 establishing the limit of appropriations of proceeds of tax subject to limitation for FY 2022/2023, in compliance with Article XIII-B of the Constitution of the State of California.

**BACKGROUND:**

Each year, the Board is required to review and approve a resolution that calculates the maximum allowable appropriation amount for the proceed of tax, subject to the limitation established in compliance with the California State Constitution, Article XIII-B.

**DISCUSSION:**

The calculation of the limitation is based upon the population and cost of living per capita income as provided by the Department of Finance. This calculation remains on file and available for public inspection. In addition, it is attached as Exhibit "A" to Resolution 2022-11.

**FISCAL ANALYSIS:**

The appropriations limit for North County Fire Protection District for FY 2022/2023 is \$25,358,801.

**SUMMARY:**

To comply with the requirements of California State Constitution, Staff recommends approving Resolution 2022-11 as presented.

# NORTH COUNTY FIRE PROTECTION DISTRICT



## RESOLUTION 2022-11

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ESTABLISHING THE LIMIT OF APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2022/2023 IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

IT IS HEREBY RESOLVED by the Board of Directors of the North County Fire Protection District, as follows:

1. The calculated maximum limit applicable to the 2022/2023 appropriations of proceeds of tax subject to the limitation established in compliance with Article XIII-B of the Constitution of the State of California is as follows:
  - a. North County Fire Protection District Appropriations Limit – **\$ 25,358,801.**
  - b. The determination of appropriation limitation documentation and the population and cost of living per capita income increase provided by the State of California, Department of Finance, used to determine the above limitations under Article XIII-B of the Constitution of the State of California, is on file and available for public inspection and is attached as Exhibit "A" to this Resolution.

**APPROVED, ADOPTED AND SIGNED** by a Regular Meeting of the Board of Directors of the North County Fire Protection District held on this **28<sup>th</sup> day of June, 2022**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

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Cindy Acosta, Board Vice President

I HEREBY CERTIFY that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on the **28<sup>th</sup> day of June, 2022**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **28<sup>th</sup> day of June, 2022.**

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Loren A. Stephen-Porter, Board Secretary



# NORTH COUNTY FIRE PROTECTION DISTRICT



## RESOLUTION 2022-11

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, ESTABLISHING THE LIMIT OF APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2022/2023 IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

### Exhibit A

#### ARTICLE XIIB APPROPRIATION OF PROCEEDS OF TAX LIMITATION DETERMINATION 2022/2023 WORKSHEET

##### DETERMINATION OF PERMITTED GROWTH RATE IN APPROPRIATIONS 2022/2023

Per Department of Finance:

|                        |        |                         |        |
|------------------------|--------|-------------------------|--------|
| Consumer Price Index = | 7.55%  | Converted to a Factor = | 1.0755 |
| Population Change =    | -0.35% | Converted to a Factor = | 0.9965 |

Combined Factor = 1.0536

|           |                      |              |
|-----------|----------------------|--------------|
| 2021/2022 | Appropriations Limit | \$23,661,431 |
| 2021/2022 | Combined Factor x    | 1.0755       |
| 2021/2022 | Appropriation Limit  | \$25,358,801 |

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FINANCE DIVISION**

**TO:** BOARD OF DIRECTORS  
**FROM:** F/M JUUL AND CHIEF McREYNOLDS  
**DATE:** JUNE 28, 2022  
**SUBJECT:** ADOPTION OF RESOLUTION 2022-12: TEMPORARY FUNDS TRANSFER

## **ACTION AGENDA**

### **RECOMMENDATION:**

That the Board of Directors adopt Resolution 2022-12 and authorize Staff to temporarily transfer funds as necessary to meet the District's financial obligations.

### **BACKGROUND:**

The District's budget is dependent on property tax as its primary source of revenue. Property taxes are distributed monthly by the County of San Diego with the first large apportionment received in December. Historically, the District has borrowed money from its own Reserves to cover the shortfall of cash until December, paying the Reserves back before the end of the fiscal year. The Reserves remain in the black, but are not enough to conduct routine business for the 6 months necessary.

The County has a program that allows Districts to borrow up to 85% of their anticipated property taxes to cover this shortfall. This will be the fourteenth year our District has taken advantage of this program.

### **DISCUSSION:**

The County of San Diego has a program in place that allows special districts to request temporary transfer of up to 85% of their total anticipated tax revenue for the year in advance of the actual receipt of those taxes. The funds are repaid from the actual tax revenue received later in the year. To access this temporary transfer, the Board is required to adopt the attached resolution.

Although the resolution provides for the potential of the full 85% that is allowable, Staff would only transfer the funds necessary to bridge the cash-flow needs of the budget.

**ADOPTION OF RESOLUTION 2021-12: TEMPORARY FUNDS TRANSFER**  
**JUNE 28, 2022**  
**PAGE 2 OF 2**

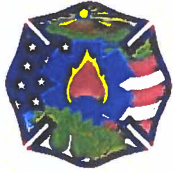
**FISCAL ANALYSIS:**

Total estimated tax revenue for 2022/2023 = \$17,285,000

Maximum allowable transfer (85%) = \$14,692,250

**SUMMARY:**

Staff recommends that the Board adopt Resolution 2022-12 and requests the Board to authorize Staff to transfer funds as needed up to the maximum amount allowed in Resolution 2022-12.



# NORTH COUNTY FIRE PROTECTION DISTRICT

## RESOLUTION 2022-12

**A RESOLUTION OF THE BOARD OF DIRECTORS, NORTH COUNTY FIRE PROTECTION DISTRICT, SAN DIEGO COUNTY, STATE OF CALIFORNIA, REQUESTING A TEMPORARY TRANSFER OF FUNDS FROM THE COUNTY TREASURER, COUNTY OF SAN DIEGO**

**WHEREAS**, the North County Fire Protection District, County of San Diego, is requesting a temporary transfer of funds in the maximum of **\$14,692,250.** to provide funds for meeting the obligations incurred for maintaining said District for the 2022/2023 fiscal year; and

**WHEREAS**, the taxes accruing to said District during fiscal year 2022/2023 are estimated to be **\$17,285,000.** and 85% of said taxes is **\$14,692,250.**

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the North County Fire Protection District that the County Treasurer, County of San Diego, is hereby requested to transfer funds in his custody to the General Fund (310700) of the North County Fire Protection District for the maximum amount of **\$14,692,250.** during the 2022/2023 fiscal year.

**APPROVED, ADOPTED AND SIGNED** by a Regular Meeting of the Board of Directors of the North County Fire Protection District held on this **28<sup>th</sup> day of June, 2022,** by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSED:**

---

Cindy Acosta, Board Vice President

**I HEREBY CERTIFY** that foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District at the meeting thereof held on the **28<sup>th</sup> day of June, 2022,** and that the same now appears on record in my office.

**IN WITNESS THEREOF,** I hereunto set my hand and affixed by official seal this **28<sup>th</sup> day of June, 2022.**

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Loren A. Stephen-Porter, Board Secretary

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT**

**FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH MCREYNOLDS, FIRE CHIEF/CEO  
**DATE:** JUNE 28, 2022  
**SUBJECT:** DISCUSSION AGENDA

There are no Discussion Agenda Items for the June 28, 2022, Board Meeting.

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**NORTH COUNTY FIRE  
PROTECTION DISTRICT  
FIRE CHIEF/CEO**

**TO:** BOARD OF DIRECTORS  
**FROM:** KEITH McREYNOLDS, FIRE CHIEF/CEO  
**DATE:** JUNE 30, 2022  
**SUBJECT:** CLOSED SESSION

CS-1. There are no Closed Sessions Items for the June 30, 2022 Board Meeting.